

# agenda



**AGENDA  
ENFIELD TOWN COUNCIL  
SPECIAL MEETING**

**Monday, April 21, 2008  
5:30 p.m. – Enfield Room**

- 1. Roll Call**
- 2. Executive Session**
  - a. Personnel Matters
  - b. Pending Litigation
  - c. Real Estate Negotiations
- 3. Adjournment**

Dinner will be available at 5pm.



## OFFICE OF THE TOWN ATTORNEY

TO: Mayor Scott Kaupin

FROM: Kevin M. Deneen, Town Attorney

DATE: April 15, 2008

RE: Tax Foreclosures

As I had previously updated you and the Council, I have commenced work on the seven (7) critical real property tax delinquencies identified at our meeting of the General Government Committee. In addition, demand letters have been sent to owners of fifty-one (51) other delinquent accounts, requiring the delinquent taxpayer to make payment arrangements or make full payment on or before April 25, 2008.

As of the above date, two (2) delinquent taxpayers have contacted the Tax Collector to begin making arrangements for payment, and one (1), Patricia Caramazza of 18 Burns Avenue, has made payment in full (\$15,830.40).

As we gear up to move these collections forward, I have discussed the current and anticipated workload in the Town Attorney's office with Attorneys Elsdon and Cerrato. In addition to the normal flow of business through the office, I anticipate an increase in title and other work relating to various road reconstruction and improvement, development, and drainage and erosion control projects.

I propose that these tax foreclosure matters be handled by me on the hourly litigation basis. My office is currently handling a number of municipal tax foreclosure actions and we are 'geared up' to pursue this type of matter. I believe we can move more aggressively in pursuing these matters if I handle them through my office. Under the Connecticut General Statutes, the costs of collection are added to the tax bill in the same manner as interest. The Superior Court generally places a limit on the attorney's fees and also allows out of pocket expenses (appraisal, Marshall's service, court entry fees, etc.) The fees that I would charge on each file would be limited to the Court's award. These costs are paid out of the foreclosure proceeds, or by the delinquent taxpayer if the taxes, interest and costs are paid prior to the sale. This will result in no net cost to the Town (although if the Court awarded those costs and the work had been done 'in house' the additional award of attorney's fees would go to the Town.)

Thank you for discussing this matter with leadership.

# Know All Men By These Presents

That the TOWN OF ENFIELD, a municipal corporation having its geographical limits within the County of Hartford and State of Connecticut, acting herein by Francis J. Tedesco, its Town Manager, duly authorized by vote of the Enfield Town Council on January 11, 1965

for divers good causes and considerations thereunto moving, especially for One (\$1.00) Dollar-----received to its full satisfaction of

Enfield Grange #151, Inc. of said Town of Enfield, County of Hartford and State of Connecticut,

have remised, released, and forever quit-claimed, and do by these presents, for itself its successors and assigns, justly and absolutely remise, release, and forever QUIT-CLAIM unto the said

Enfield Grange #151, Inc. of said Town of Enfield, County of Hartford and State of Connecticut,

Its successors

holds and assigns forever, all such right and title as

it the said Town of Enfield have or ought to have in or to

a certain piece or parcel of land with the buildings thereon, situated in the Scitico Section of the said Town of Enfield, and bounded and described as follows:

- NORTH: By land now or formerly of Eva Mielnikiewicz;
- EAST: By a Highway, Broad Brook Road, so called;
- SOUTH: By land now or formerly of Anna Gudazewski; and
- WEST: By land now or formerly of Eva Mielnikiewicz.

(over)

Subject to a reversionary interest in favor of the Grantor herein. If said property herein described is transferred to any individual, partnership or corporation other than a Grange, or if said property herein described is used solely for any purposes other than Grange purposes, it shall revert to the grantor. Nothing herein contained, however, shall prevent the grantee or its proper successors under this reversionary interest from periodically renting subject property to other individuals or organization.

To Have and To Hold the premises unto it the said  
Enfield Grange #151, Inc.

and to its successors ~~heirs~~ and assigns, to the only use and behoof of the said  
Enfield Grange #151, Inc.

Its Successors

~~heirs~~ and assigns forever, so that neither it the said Town of Enfield

nor any other person or persons in its name and behalf, shall or will hereafter claim or demand any right or title to the premises or any part thereof, but they and every of them shall by these presents be excluded and forever barred.

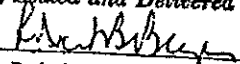
The Town of Enfield, a municipal corporation acting herein by its Town Manager Francis J. Tedesco, duly authorized

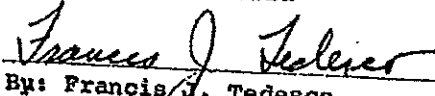
In Witness Whereof,  
this 21 day of April  
and Sixty Five.

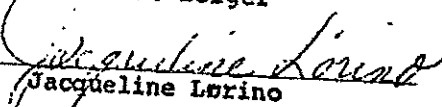
has ~~hereunto set its~~ hand and seal  
in the year of our Lord nineteen hundred

Signed, Sealed and Delivered in presence of

The Town of Enfield

  
Robert B. Berger

  
By: Francis J. Tedesco,  
its Town Manager

  
Jacqueline Lorino

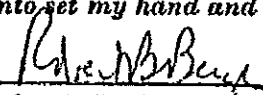
State of Connecticut,

County of Hartford

ss. Enfield

On this the 21st day of April, 1965, before me,  
Robert B. Berger the undersigned officer, personally appeared  
Francis J. Tedesco who acknowledged himself to be the Town Manager  
of the Town of Enfield, a municipal corporation, and that he as such Town Manager,  
being authorized so to do, executed the foregoing instrument for the purposes therein  
contained, by signing the name of the corporation by himself as Town Manager.

In Witness Whereof, I hereunto set my hand and official seal.

  
Robert B. Berger  
Commissioner of the Superior Court

Title of Officer

Witness

Town Clerk

RECORDED CARD  
OF  
ENFIELD CT

[illegible]

# EXECUTIVE COMMITTEE REPORT (Year Ending September 30, 2007)

NAME OF GRANGE ..... Enfield ..... No. 151 ..... TOWN ..... Enfield .....

September 30, 2007

Cash on hand \$ 39.24  
 Cash in checking account \$ 10,891.50  
 Cash in savings account \$ 4,168.18  
 Cash in Credit Union \$ 375.27  
 TOTAL \$ 15,466.19

RECEIPTS: October 1, 2007 - September 30, 2008

Dues \$ 330.00  
 Fees \$ 15.00  
 Committees \$ 300.08  
 Interest and Dividends \$ 19.65  
 Special Events (Fairs, etc.) \$ 0  
 Other \$ 167.71  
 TOTAL RECEIPTS \$ 832.44

DISBURSEMENTS: October 1, 2007 - September 30, 2008

Operating Expense \$ 2600.59  
 Committee Expense \$ 199.50  
 Donations \$ 222.00  
 Capital Improvements \$ 0  
 Other \$ 4117.59  
 TOTAL DISBURSEMENTS \$ 7139.68

PROFIT OR LOSS \$ -6307.24

September 30, 2008

Cash on hand \$ 120.81  
 Cash in checking account \$ 4475.70  
 Cash in savings account \$ 4185.50  
 Cash in Credit Union \$ 378.00

THIS TOTAL SHOULD BE THE STARTING PLUS OR MINUS THE PROFIT OR LOSS.

TOTAL - \$ 9158.86  
 (-1.15)

Other Assets:

Value of Hall \$ 145,000  
 Value of personal property \$ 1,000  
 Bonds and Certificates \$ 12,521.74  
 Other \$  
 Total \$

Liabilities:

Mortgage on hall \$  
 Notes payable \$  
 Accounts payable \$  
 Other \$  
 Total \$

Membership:

October 1, 2006 ..... 06  
 September 30, 2007 ..... 07

Brothers 9  
 Brothers 15

Sisters 24  
 Sisters 38

Total 33  
 Total 53

Oustanding Dues:

Current year \$ 50.00 ..... 2 years \$ 0

9th day of February, 2008

We have examined the accounts of the Secretary and Treasurer this  
 and find them correct to the best of our knowledge and belief.

1 copy for your records  
 1 copy for Deputy at Inspection  
 1 copy to be sent to State Secretary

*Diane P. Pinski*  
*Clara M. Lietz*  
 Executive Committee



# EXECUTIVE COMMITTEE REPORT (Year Ending September 30, 2006)

NAME OF GRANGE ..... Enfield ..... No. 151 TOWN .. Enfield .....

September 30, 2005

Cash on hand	\$ .. 23.80	
Cash in checking account	\$ .. 968.94	
Cash in savings account	\$ .. 5133.21	
Cash in Credit Union	\$ .. 372.46	
TOTAL		\$ .. 6498.41

## RECEIPTS: October 1, 2005 - September 30, 2006

Dues	\$ .... 370.60	
Fees	\$ .... 0.00	
Committees	\$ .... 520.45	
Interest and Dividends	\$ .... 1.70	
Special Events (Fairs, etc.)	\$ .... 60.00	
Other	\$ .. 10,255.47	
TOTAL RECEIPTS		\$ .. 11,207.62

## DISBURSEMENTS: October 1, 2005 - September 30, 2006

Operating Expense	\$ .. 2056.47	
Committee Expense	\$ .... 105.00	
Donations	\$ .... 66.00	
Capital Improvements	\$ .... 0.00	
Other	\$ .... 13.25	
TOTAL DISBURSEMENTS		\$ .. 2,240.72
PROFIT OR LOSS		\$ .. 8,966.90

September 30, 2006

Cash on hand	\$ .. 39.24
Cash in checking account	\$ 10,894.50
Cash in savings account	\$ 4,160.18
Cash in Credit Union	\$ .. 275.27

THIS TOTAL SHOULD BE THE STARTING PLUS OR MINUS THE PROFIT OR LOSS. TOTAL - \$ .. 15465.31  
(-88)

### Other Assets:

Value of Hall	\$ .. 145,000.00
Value of personal property	\$ .. 1,000.00
Bonds and Certificates	\$ .. 12,002.12
Other	\$ ..
Total	\$ ..

### Liabilities:

Mortgage on hall	\$ ..
Notes payable	\$ ..
Accounts payable	\$ ..
Other	\$ ..
Total	\$ ..

### Membership:

October 1, 2005	Brothers .. 9	Sisters .. 23	Total .. 32
September 30, 2006	Brothers .. 9	Sisters .. 24	Total .. 33

### Outstanding Dues:

Current year \$ .. 40.00 ..... 2 years \$ .. 60.00 .....

We have examined the accounts of the Secretary and Treasurer this .. 24 .. day of .. March .. 2007 ..  
and find them correct to the best of our knowledge and belief.

1 copy for your records

1 copy for Deputy at Inspection

1 copy to be sent to State Secretary

*Mrs. Elaine M. Lutz*  
*Julian J. P. P. P.*  
*James P. P.*  
Executive Committee

# EXECUTIVE COMMITTEE REPORT (Year Ending September 30, 2005)

NAME OF GRANGE ..... Enfield ..... No. 151 ... TOWN ..... Enfield .....

September 30, 2004

Cash on hand	\$ .. 13.00 ..
Cash in checking account	\$ .. 1575.25 ..
Cash in savings account	\$ .. 6098.75 ..
Cash in Credit Union	\$ .. 370.52 ..

TOTAL

\$ .. 8057.52 ..

RECEIPTS: October 1, 2004 - September 30, 2005

Dues	\$ .. 425.00 ..
Fees	\$ .. 80.00 ..
Committees	\$ .. 6.00 ..
Interest and Dividends	\$ .. 2.15 ..
Special Events (Fairs, etc.)	\$ .. 50.00 ..
Other	\$ .. 296.30 ..

TOTAL RECEIPTS

\$ .. 859.45 ..

DISBURSEMENTS: October 1, 2004 - September 30, 2005

Operating Expense	\$ .. 2063.70 ..
Committee Expense	\$ .. 50.00 ..
Donations	\$ .. 72.00 ..
Capital Improvements	\$ .. 200.00 ..
Other	\$ .. 39.25 ..

TOTAL DISBURSEMENTS

\$ .. 2424.95 ..

PROFIT OR LOSS

\$ .. 1565.50 ..

September 30, 2005

Cash on hand	\$ .. 23.80 ..
Cash in checking account	\$ .. 968.94 ..
Cash in savings account	\$ .. 5133.21 ..
Cash in Credit Union	\$ .. 372.46 ..

THIS TOTAL SHOULD BE THE STARTING PLUS OR MINUS THE PROFIT OR LOSS. TOTAL - \$ .. 6498.42 ..

(+6.40)

Other Assets:

Liabilities:

Value of Hall	\$ .. 145,000.00 ..
Value of personal property	\$ .. 1,000.00 ..
Bonds and Certificates	\$ .. 11,598.33 ..
Other	\$ .. ..
Total	\$ .. ..

Mortgage on hall	\$ .. ..
Notes payable	\$ .. ..
Accounts payable	\$ .. ..
Other	\$ .. ..
Total	\$ .. ..

Membership:

October 1, 2004 .....	Brothers .. 9 ..	Sisters .. 26 ..	Total .. 35 ..
September 30, 2005 .....	Brothers .. 9 ..	Sisters .. 23 ..	Total .. 32 ..

Outstanding Dues:

Current year \$ .. 70.00 .. 2 years \$ .. 60.00 ..

We have examined the accounts of the Secretary and Treasurer this .. 5 .. day of .. March .. 2006 ..

and find them correct to the best of our knowledge and belief. Edwina K. Dorman

1 copy for your records

1 copy for Deputy at Inspection

1 copy to be sent to State Secretary

Mildred Mackinnon

Executive Committee

Clair W. Lietz

# EXECUTIVE COMMITTEE REPORT (Year ending September 30, 2004...)

NAME OF GRANGE Enfield NO. 151 TOWN Enfield

September 30, 2003

Cash on hand	\$ <u>0</u>	
Cash in checking account	\$ <u>447.83</u>	
Cash in savings account	\$ <u>3171.28</u>	
Cash in Credit Union	\$ <u>368.89</u>	
<b>TOTAL</b>		\$ <u>3988.00</u>

RECEIPTS: October 1, 2003- September 30, 2004

Dues	\$ <u>235.00</u>	
Fees	\$ <u>85.00</u>	
Committees	\$ <u>701.77</u>	
Interests and Dividends	\$ <u>0</u>	
Special Events (Fairs, etc.)	\$ <u>50.00</u>	
Other	\$ <u>5169.32</u>	
<b>TOTAL RECEIPTS</b>		\$ <u>6241.09</u>

DISBURSEMENTS: October 1, 2003 - September 30, 2004

Operating Expense	\$ <u>1861.49</u>	
Committee Expense	\$ <u>57.00</u>	
Donations	\$ <u>65.00</u>	
Capital Improvements	\$ <u>118.08</u>	
Other	\$ <u>70.00</u>	
<b>TOTAL DISBURSEMENTS</b>		\$ <u>2171.57</u>
<b>PROFIT OR LOSS</b>		\$ <u>4069.52</u>

September 30, 2004

Cash on hand	\$ <u>13.00</u>
Cash in checking account	\$ <u>1575.25</u>
Cash in savings account	\$ <u>6098.75</u>
Cash in Credit Union	\$ <u>370.52</u>

THIS TOTAL SHOULD BE THE STARTING PLUS OR MINUS THE PROFIT OR LOSS. TOTAL - \$ 8057.52

Other Assets:

Value of Hall	\$ <u>145,000.00</u>
Value of personal property	\$ <u>1,000.00</u>
Bonds and Certificates	\$ <u>11,337.50</u>
Other	\$ .....
<b>Total</b>	\$ .....

Liabilities:

Mortgage on hall	\$ .....
Notes payable	\$ .....
Accounts payable	\$ .....
Other	\$ .....
<b>Total</b>	\$ .....

Membership:

October 1, 2003	Brothers <u>9</u>	Sisters <u>25</u>	Total <u>34</u>
September 30, 2004	Brothers <u>9</u>	Sisters <u>26</u>	Total <u>35</u>

Outstanding Dues:

Current year \$ 60.00 2 years \$ 0.00

We have examined the accounts of the Secretary and Treasurer on this 19 day of March 2005 and find them correct to the best of our knowledge and belief.

copy for your records  
 copy for Deputy at Inspection  
 1 copy to be sent to State Secretary

*Mrs. Elaine H. Lutz*  
*Edwina K. Gorman*  
*Mildred MacPherson*  
 Executive Committee

# EXECUTIVE COMMITTEE REPORT (Year ending September 30, 2003....)

NAME OF GRANGE Enfield NO. 151 TOWN Enfield

September 30, 2002

Cash on hand	\$ <u>6.57</u>	
Cash in checking account	\$ <u>336.65</u>	
Cash in savings account	\$ <u>4630.18</u>	
Cash in Credit Union	\$ <u>360.83</u>	
<b>TOTAL</b>		\$ <u>5334.23</u>

RECEIPTS: October 1, 2002- September 30, 2003

Dues	\$ <u>290.00</u>	
Fees	\$ <u>80.00</u>	
Committees	\$ <u>38.00</u>	
Interests and Dividends	\$ <u>355.20</u>	
Special Events (Fairs, etc.)	\$ <u>0.</u>	
Other	\$ <u>264.47</u>	
<b>TOTAL RECEIPTS</b>		\$ <u>1627.75</u>

DISBURSEMENTS: October 1, 2002 - September 30, 2003

Operating Expense	\$ <u>1751.88</u>	
Committee Expense	\$ <u>41.00</u>	
Donations	\$ <u>166.96</u>	
Capital Improvements	\$ <u>6.</u>	
Other	\$ <u>113.75</u>	
<b>TOTAL DISBURSEMENTS</b>		\$ <u>2073.29</u>
<b>PROFIT OR LOSS</b>		\$ <u>-1645.54</u>

September 30, 2003

Cash on hand	\$ <u>0</u>
Cash in checking account	\$ <u>447.83</u>
Cash in savings account	\$ <u>3171.28</u>
Cash in Credit Union	\$ <u>368.89</u>

THIS TOTAL SHOULD BE THE STARTING PLUS OR MINUS THE PROFIT OR LOSS. TOTAL - \$ 3988.00  
(- 300.69)

Other Assets:

Value of Hall	\$ <u>95,000.00</u>
Value of personal property	\$ <u>13,000.00</u>
Bonds and Certificates	\$ <u>16,084.38</u>
Other	\$ <u>0</u>
<b>Total</b>	\$ <u>124,084.38</u>

Liabilities:

Mortgage on hall	\$ <u>0</u>
Notes payable	\$ <u>0</u>
Accounts payable	\$ <u>0</u>
Other	\$ <u>0</u>
<b>Total</b>	\$ <u>0</u>

Membership:

October 1, 20 <u>02</u>	Brothers <u>9</u>	Sisters <u>22</u>	Total <u>31</u>
September 30, 20 <u>03</u>	Brothers <u>9</u>	Sisters <u>25</u>	Total <u>34</u>

Outstanding Dues:

Current year \$ 16.00 2 years \$ 0

We have examined the accounts of the Secretary and Treasurer on this 23 day of January 20 04  
and find them correct to the best of our knowledge and belief.

- 1 copy for your records
- 1 copy for Deputy at Inspection
- 1 copy to be sent to State Secretary

Elaine M. Leta  
Brian A. Caspella  
Russell W. Ballard  
Executive Committee



**AGENDA  
ENFIELD TOWN COUNCIL  
REGULAR MEETING**

**WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING**

**Monday, April 21, 2008  
7:00 p.m. – Council Chambers**

**6:55 Proclamation Recognizing Arbor Day**

1. Prayer – Councilman William Ragno.
2. Pledge of Allegiance.
3. Roll Call.
4. Fire Evacuation Announcement.
5. Minutes of Preceding Meeting(s).
  - Special Meeting – April 2, 2008
  - Special Meeting – April 7, 2008
  - Regular Meeting – April 7, 2008
6. Special Guests.
  - Jack Tait and John Dunne – Supportive Housing Presentation
7. Public Communications and Petitions.
8. Councilmen Communications and Petitions.
9. Town Manager Report and Communications.
  - Road 2005
  - Athletic Fields
10. Town Attorney Report and Communications.
11. Report of Special Committees of the Council.

## 12. OLD BUSINESS.

### A. Appointment(s) Town Council Appointed.

1. **Area 25 Cable Television Advisory Committee** - The term of office of Mark David Smith (U) expired 06/30/04. Replacement term would be until 06/30/08. (Tabled 06/21/04)
2. **Area 25 Cable Television Advisory Committee** - The term of office of Robert W. Tkacz (R) expired on 06/30/06. Reappointment or replacement would be until 06/30/08. (Tabled 06/05/06)
3. **North Central Regional Mental Health Board** - A vacancy exists due to the resignation of Everett A. Gamble (D). Replacement term would be indefinite. (Tabled 01/05/04)
4. **Enfield Revitalization Strategy Committee** – A vacancy exists due to the resignation of Thomas R. Fournier (U). Replacement term would be until 04/30/08. (Tabled 06/18/07)
5. **Ethics Commission** – The term of office of Kenneth M. Varriale, Alternate, and (U) expired 10/31/07. Reappointment or replacement would be until 10/31/09. (Tabled 10/01/07)
6. **Ethics Commission** – The term of office of Mark T. Sargent, Alternate, (R) expired 10/31/07. Reappointment or replacement would be until 10/31/09. (Tabled 10/01/07)
7. **Enfield Beautification Committee** – The term of office of Alexandra Bozzuto (R) expired 12/01/07. Reappointment or Replacement would be until 12/01/10. (Tabled 12/3/07)
8. **Enfield Beautification Committee** – The term of office of Barbara W. Wielgos (U) expired 12/01/07. Replacement would be until 12/01/10. (Tabled 12/3/07)

### B. Appointment(s) Town Manager Appointed/Council Approved.

1. **Housing Code Appeals Board** - The term of office of Constance P. Harmon, alternate (R) expired on 05/01/01. Replacement term would be until 05/01/11. (Tabled 05/07/01)
2. **Housing Code Appeals Board** - The term of office of Lawrence P. Tracey, Jr. (R), insurance, alternate, expired 05/01/06. Replacement would be until 05/01/11.

3. **Building Code Appeals Board** - The term of office of Joseph F. Petronella (D), contractor, expired 11/01/04. Replacement term would be until 11/01/09. (Tabled 11/25/04)
  4. **Building Code Appeals Board** - A vacancy exists due to the resignation of Kenneth J. Bergeron, (D) Chairman, Architect. Replacement term would be until 11/01/11. (Tabled 10/16/06)
  5. **Fair Rent Commission** - A vacancy exists due to the resignation of Tom Baziak, Tenant (D). Term of office would be until 06/30/09. (Tabled 11/20/06)
  6. **Fair Rent Commission** - A vacancy exists due to the resignation of Pamela Hall, Tenant (D). Term of office would be until 06/30/09. (Tabled 11/20/06)
  7. **Fair Rent Commission** – The term office of Arthur Graves, Homeowner (D) expired 06/30/07. Replacement term would be until 06/30/09. (Tabled 07/02/07)
- C. Discussion: Use of Facilities. (Tabled 11/13/06)
- D. Discussion/Resolution: 9 Gordon Lane. (Tabled 09/17/07)
1. Request for Transfer of Funds –CIP - \$40,000.
- E. Discussion: Tax Delinquency List. (Tabled 11/26/07)
- F. Discussion: Town Owned Properties. (Tabled 11/26/07)
- G. Discussion: Personnel Rules and Procedures. (Tabled 1/22/08)
- H. Discussion/Resolution: Authorizing Three-Year Lease of Police Vehicles. (Tabled 4/7/08) **(Remove from the Agenda)**

### 13. **NEW BUSINESS.**

- A. **Consent Agenda – Action.**
- B. **Appointment(s) – Town Council Appointed.**
  1. **\*\*\*Enfield Revitalization Strategy Committee** – The term of office of Kenneth Carlson (R) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.
  2. **\*\*\*Enfield Revitalization Strategy Committee** – The term of office of Colleen Cross (D) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.

3. **\*\*\*Enfield Revitalization Strategy Committee** – The term of office of Kenneth Edgar (D) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.
4. **\*\*\*Enfield Revitalization Strategy Committee** – The term of office of Pamela Leita (D) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.
5. **\*\*\*Enfield Revitalization Strategy Committee** – The term of office of Jack Lopes (U) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.
6. **\*\*\*Enfield Revitalization Strategy Committee** – The term of office of Jeanne Smith (D) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.
7. **\*\*\*Enfield Revitalization Strategy Committee** – The term of office of John Pereira (R) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.
8. **Enfield Revitalization Strategy Committee** – The term of office of Lisa Irving (R) expires 4/30/08. Replacement would be until 4/30/11.

- C. **Appointment(s) Town Manager Appointed/Council Approved.**
- D. Discussion/Resolution: Leave a Legacy Connecticut.
- E. Discussion/Resolution: Acceptance of Salerno Drive and Rebecca Drive.
- F. Discussion/Resolution: Acceptance of Lake Drive Extension and Open Space for Woodbrook Estates.
- G. Discussion: Drainage and Erosion Issues on Private Land.

#### **14. ITEMS FOR DISCUSSION.**

- A. **Consent Agenda – Review.**
  1. Discussion/Resolution: Request for Transfer of Funds for Recreation Division's Field Trips, \$1,800.
  2. Discussion/Resolution: Request for Transfer of Funds for the Recreation Other Supplies Account, \$250.
  3. Discussion/Resolution: Request for Transfer of Funds for Police Department Overtime, DUI Participation, \$13,298.08.



4. Discussion/Resolution: Request for Transfer of Funds for Police Department Overtime, Dispatch Training, \$40.
5. Discussion/Resolution: Request for Transfer of Funds for the Adult Day Center Other Professional Services, \$1,800.
6. Discussion/Resolution: Request for Transfer of Funds for Dial-A-Ride Gasoline, \$6,000.

**B. Appointment(s) – Town Council Appointed.**

1. **\*\*Cultural Arts Commission** – The term of office of Harold Grout (U) expires 5/31/2008. Reappointment or Replacement would be until 5/31/2010.
2. **\*\*Cultural Arts Commission** – The term of office of Yvonne Wollenberg (U) expires 5/31/2008. Reappointment or Replacement would be until 5/31/2010.
3. **\*\*Prison Town Liaison Committee** – A Vacancy exists due to the resignation of Todd Sokolowski. Replacement would be indefinite.
4. **\*\*Enfield Revitalization Strategy Committee** – The term of office of Tophie Nowak (R) expires 4/30/08. Reappointment or Replacement would be until 4/30/11.

**C. Appointment(s) Town Manager Appointed/Council Approved.**

- D. **\*\*Discussion/Resolution: Household Hazardous Waste Day, May 10, 2008.**
- E. **\*\*Discussion/Resolution: Pending Property Tax Appeal Settlement, Abdow Corp. v. Town of Enfield.**
- F. **\*\*Discussion/Resolution: CT Municipalities 2008 Special Funding Initiative.**
- G. **\*\*Discussion/Resolution: CT Senior Center 2008 Special Funding Initiative.**
- H. **\*\*Discussion/Resolution: CT Youth Suicide Prevention Education and Awareness Grant Application.**
- I. **Discussion/Resolution: Option to Purchase 33 North River Street, Amendment to Option Agreement.**
- J. **CT Coalition for Justice in Education Funding.**

15. MISCELLANEOUS.
16. PUBLIC COMMUNICATIONS/APPLIES ONLY IF PRIOR TO 11:00pm.
17. COUNCIL COMMUNICATIONS.
18. ADJOURNMENT.

- 
- \* REMOVE FROM AGENDA
  - \*\* MOVE TO MISCELLANEOUS
  - \*\*\* WOULD LIKE TO BE CONSIDERED FOR REAPPOINTMENT

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**WATER POLLUTION CONTROL AUTHORITY MEETING**  
**(Immediately following the Town Council Regular Meeting)**

1. Roll Call.
2. Minutes of a Meeting: June 4, 2007.
3. Discussion/Resolution: Set a Public Hearing Date for the Sewer Use Charge Rate for 2008/2009 Billing.
4. Adjournment.

**minutes**

**ENFIELD TOWN COUNCIL  
MINUTES OF A SPECIAL MEETING  
WEDNESDAY, APRIL 2, 2008**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Wednesday, April 2, 2008. The meeting was called to order at 6:05 p.m.

**ROLL-CALL** – Present were Councilmen Bosco, Dumont, Edgar, Jones, Kaupin, Kiner, Lee, Mangini, and Ragno. Councilman Nelson entered at 6:06 p.m. and Councilmen Crowley entered at 6:10 p.m. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Daniel Vindigni; Director of Finance, Lynn Nenni; Chief of Police, Carl Sferrazza; Director of Libraries, Henry Dutcher; Town Clerk, Suzanne Olechnicki

**PRESENTATION OF BUDGET**

Mr. Coppler stated this presentation will be available on the Town's website tomorrow. He noted in mid-November, department directors were given all the instructions and materials to start this budget process, and it culminates with this presentation. He stated the Council's work will then begin. He noted at the next meeting they will discuss the budget calendar with the Council so they can finalize budget meeting dates, as well as the public hearing dates to get public input.

Mr. Coppler stated staff worked diligently on this, and very few budgets had increases. He noted he also asked department directors to develop a 3% reduction budget as well, and that was very helpful so that he could see what could be taken out and what effect that would have within operations. He stated another parameter was that they wouldn't be bringing on any new positions unless there was a revenue source tied to that. He noted they looked for ways to optimize the organization to reduce costs, but at the same time provide a high level of service.

He then highlighted changes to the budget document as follows:

- Moved Summary Information to the Executive Summary section
- Included breakout of Town Expenses related to School operations
- Distributed costs related to fuel to appropriate cost centers
- Distributed costs related to telephones to appropriate cost centers
- Inclusion of three new funds: Dog, IT, and Insurance

Mr. Coppler spoke about factors impacting the 2008/09 Budget. He noted the first factor impacting the budget is the State of Connecticut's budget. He stated they factored in what the Governor's proposal is and that is somewhat different than what the Appropriation Committee has put out. He noted he heard some information there potentially might be more money, which might make it easier to close any gaps within the Town's budget. He stated this year they're getting an increase of \$1,196,098 in ECS

RECEIVED FOR RECORD 05 Apr 2008  
ATTEST *Suzanne F. Olechnicki* 8:58 AM  
Town Clerk

Grant Funding. He noted approximately \$550,000 of that must go to new school funding, which is the MBR requirement. He stated unfortunately in the Governor's budget the State Property Pilot decreases by \$319,000 and the casino funds are decreased in the Governor's budget by \$363,000. He pointed out this nets an increase from the State funds of about \$509,000. He stated hopefully, within the next month as the Council goes through its deliberations, they'll have more sound information which might help out the whole budget.

Mr. Coppler stated another factor impacting the budget is the increase in debt service. He noted Roads 2000 requires a \$19 million dollar debt incorporation within the project process. He stated the Town already put some money in the current year's budget, but the total cost will increase by \$586,000 per year over the current year budget.

He stated another factor impacting this budget relates to an increase in Water Pollution Control costs. He noted last year the Town did significant reductions within the Water Pollution Control Fund and operational costs. He noted one item cut out was the Burns Avenue sewer replacement. He stated this is a critical issue and they put it back in this budget. He noted there is a growing budgeting problem with sewers, especially in the Thompsonville area. He stated if they don't start working on these issues, they'll have some serious problems resulting in higher costs. He went on to note the chemicals required to treat effluent are increasing. He pointed out a lot of those chemicals are petroleum-based and have delivery costs. He noted they're projecting about a \$96,000 increase for those chemicals based on the current bids they have.

Mr. Coppler reviewed the General Fund Expenditures. He noted in total, the Town General Fund appropriation is at \$47,615,778, an increase of approximately 3.5%. He stated originally the School Department delivered to the Town a budget of \$71,717,689, however, in the budget he has forwarded to the Council, that figure was cut down to \$71,117,689, which represents a 2.1% increase over the current year's budget. He stated overall this is approximately a 2.7% increase.

He presented a graph, which represented a historical viewpoint of the budget and the General Fund for both the Town and School sides.

Mr. Coppler reviewed other significant increases in the General Fund from the 2007-08 budget:

- About a 7% increase in health and dental benefit costs for employees (this number is continuously being refined) Human Resources is working with the insurance companies in an attempt to get this number down. It's hopeful that figure will decrease.

- An increase in pension costs for municipal employees. There was a small increase in the Police pension costs.
- An increase in the EMS Fund (health insurance costs related to the employees). This is the first year they'll have all the employees on board.
- An increase of approximately \$212,000 in the Social Service Fund.
- A significant increase in fuel costs

Mr. Coppler briefly highlighted some other major funds such as the EMS Fund, Water Pollution Control Fund, Social Services Fund. As concerns the IT Fund, he noted this year they actually created that fund and the 2008-2009 budget is fully funding the IT Fund with a transfer from the Board of Education, as well as from the General Fund, which amounts to a \$2,435,000 budget. He went on to note they've increased the CIP budget by approximately \$700,000.

He then reviewed CIP projects as follows:

- \$900,000 for road improvements
- \$587,000 for replacement of Public Works and Public Safety vehicles
- \$400,000 for Town Farm Road/Post Office Road improvements
- \$150,000 for the Plan of Conservation and Development
- \$120,000 for the next phase of the multi-modal transportation facility
- \$100,000 for continued improvement to the Angelo Lamagna Activity Center
- \$50,000 for preliminary work to develop site ready industrial/commercial land

Mr. Coppler stated this budget increases the mill rate from 23.88 to 24.19 mills. He noted a history of the mill rate has been provided. He noted the years with an asterisk are those years that the revaluations were put into place.

He shared a chart, which showed the impact of the mill rate on residential properties. He noted people with taxable valued properties in the range of \$180,000 to \$200,000 would experience a \$55 to \$62 increase from the current year taxes.

Councilman Nelson referred to the reduction of \$363,425 in casino revenues and noted the budget book shows an increase of about \$16,000. Mr. Coppler stated that was what they were told to expect during last year's budget process. He pointed out he is now looking at actual numbers. He noted in actuality, the casino monies increased up to \$2.3 million dollars.

Chairman Kaupin thanked the Town Manager and Town staff for all the time and effort that went into putting this document together.

There was no Executive Session.

**ADJOURNMENT**

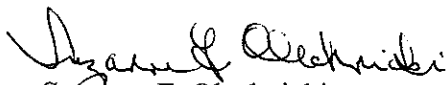
**MOTION #9133** by Councilman Mangini, seconded by Councilman Ragno to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9133** adopted 11-0-0, and the meeting stood adjourned at 6:39 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jeannette Lamontagne".

Jeannette Lamontagne  
Secretary to the Council

A handwritten signature in cursive script, reading "Suzanne F. Olechnicki".

Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

**ENFIELD TOWN COUNCIL  
MINUTES OF A SPECIAL MEETING  
MONDAY, APRIL 7, 2008**

A Special Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, April 7, 2008. The meeting was called to order at 5:33 p.m.

**ROLL-CALL** – Present were Councilmen Dumont, Edgar, Jones, Kaupin, Kiner, Mangini, Nelson and Ragno. Councilmen Lee arrived at 5:40 p.m., Councilman Crowley at 5:43 p.m. and Councilman Bosco 6:13 p.m. Also present Town Manager Matthew Coppler, Assistant Town Manager Daniel Vindigni, Town Attorney Kevin Deneen, Assistant Town Attorney Mark Cerrato, Deputy Assessor Della Confer, Town Clerk Suzanne Olechnicki

**MOTION #9739** by Councilman Kiner, seconded by Councilman Ragno to go into Executive Session to discuss Personnel Matters, Pending Litigation and Real Estate Negotiations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9739** adopted 8-0-0 and the meeting stood recessed at 5:34 p.m.

**EXECUTIVE SESSION**

The Executive Session of the Enfield Town Council was called to order by Chairman Kaupin at 5:35 p.m.

**ROLL-CALL** – Present were Councilmen Dumont, Edgar, Jones, Kaupin, Kiner, Mangini, Nelson and Ragno. Councilmen Lee arrived at 5:40 p.m., Councilman Crowley at 5:43 p.m. and Councilman Bosco 6:13 p.m. Also present Town Manager Matthew Coppler, Assistant Town Manager Daniel Vindigni, Town Attorney Kevin Deneen, Assistant Town Attorney Mark

Personnel Matters, Pending Litigation and Real Estate Negotiations were discussed with no action or votes being taken.

Chairman Kaupin adjourned the Executive Session at 6:23 p.m. He reconvened the Special Meeting at 6:24 p.m. and stated that during Executive Session, Personnel Matters, Pending Litigation and Real Estate Negotiations were discussed with no action or votes being taken.

**ADJOURNMENT**

**MOTION #9740** by Councilman Jones, seconded by Councilman Mangini to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9740** adopted 11-0-0 and the meeting stood adjourned at 6:30 p.m.

Suzanne F. Olechnicki  
Town Clerk/Clerk of the Council





**ENFIELD TOWN COUNCIL  
MINUTES OF A REGULAR MEETING  
MONDAY, APRIL 7, 2008**

Before the Regular Meeting was called to order, two proclamations were presented:

- A proclamation was presented to Kristen Fitzsimons honoring her for being one of the top volunteers in Connecticut for 2008.
- A proclamation designating the month of May as National Historic Preservation Month.

The Regular Meeting of the Enfield Town Council was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, April 7, 2008. The meeting was called to order at 7:00 p.m.

**PRAYER** – The Prayer was given by Councilman Nelson.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was said.

**ROLL-CALL** – Present were Councilmen Bosco, Crowley, Dumont, Edgar, Jones, Kaupin, Kiner, Lee, Mangini, Nelson and Ragno. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Daniel Vindigni; Town Clerk, Suzanne Olechnicki; Town Attorney, Kevin Deneen; Director of Social Services, Pam Brown; Director of Public Works, Pia Hawkes; Director of Finance, Lynn Nenni; Director of Planning, Jose Giner; GIS Project Manager, Robert Sperrazza; Director of Community Development, Peter Bryanton; Chief of Police, Carl Sferrazza and Deputy Chief of Police, Anjo Timmerman.

**FIRE EVACUATION ANNOUNCEMENT**

Chairman Kaupin made the fire evacuation announcement.

**MINUTES OF PRECEDING MEETINGS**

**MOTION #9741** by Councilman Mangini, seconded by Councilman Nelson to accept the minutes of the March 17, 2008 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9741** adopted 9-0-2, with Councilmen Jones and Ragno abstaining.

**SPECIAL GUESTS**

**Presentation on Certified Local Government**

Present for this discussion were Director of Community Development, Peter Bryanton, and Chairman of the Enfield Revitalization Committee, Darrin Lamore.

Mr. Bryanton distributed a handout regarding the Certified Local Government Program (CLGP). The CLGP is a federal program administered by the National Parks Service in conjunction with the State Historic Preservation Office. He explained it's designed to promote and assist local historic preservation efforts, and it helps municipalities strengthen their historic preservation efforts and intergovernmental coordination. He noted it also provides funding support and incentives to make historic preservation financially feasible.

Mr. Bryanton stated historic preservation is a high priority for the Revitalization Committee. He noted they concentrate on Thompsonville, Hazardville and other places where they have significant resources. He pointed out this item has been on their agenda for several years, and they believe now is a good time to apply for Local Government status. He stated the Planning Department staff has been in contact with the State Historic Preservation Office about the possibility of applying for this. He noted this status would provide for funding and technical assistance. He pointed out historic properties contribute to community character and a sense of place, which enhances the desirability of homeowners and investors. He noted if they want to make this community a place where people want to come, they need to invest in their historic resources.

Councilman Ragno questioned how this would impact what they're trying to do with the development of a railroad station, and Mr. Bryanton stated funding sources dictate what can and cannot be done on historic structures, and funding structures determine whether or not a building can be torn down.

Councilman Mangini questioned if there are any special projects, and Mr. Bryanton responded anything that the Town would put money into or what they would obtain money for, i.e., the Higgins building or renovations at 100 High Street.

Councilman Lee pointed out that this is the first time in a long time that the State Historic Commission has non-matching grants, and the awards are substantial.

Councilman Edgar questioned whether a structure such as the Parson's house would be eligible, and Mr. Bryanton responded yes.

Chairman Kaupin stated there will be a resolution at the next regular meeting of the Council to address this item.

Sean Kennedy from the Enfield Beautification Committee spoke about the upcoming Clean Sweep event. He noted 180 volunteers have been gathered to put on this event. He expressed appreciation to Councilmen Kaupin, Kiner and Lee for their participation in this event. He urged everyone to participate in this event scheduled for April 19<sup>th</sup>. He stated they have teams of ten looking for leaders to help clean up their streets, and these

teams will be sent to hotspots which will be in walking distance of their house. He noted there will be a party on the Town Green afterwards.

Chairman Kaupin questioned the start time for Clean Sweep, and Mr. Kennedy responded 8:00 a.m., and people can meet at their local schools.

Councilman Mangini stated she would like to make a contribution since she will be away.

### **PUBLIC COMMUNICATIONS & PETITIONS**

Jack Sheridan, 7 Buchanan Road

Stated he did a spreadsheet based on the new teachers' contract. He noted a teacher with a Bachelor's Degree starts at \$42,468, and at the end of the three-year contract, that person is earning \$48,036, and if that person continued on to the 12<sup>th</sup> step, the salary would be \$76,845. He pointed out that's a 71.89% increase over a 12-year period. He noted the increase over a 12-year period for a Master's Degree is 72.66%. He questioned if any taxpayer who is paying for these increases is getting comparable increases in their own salary.

Mr. Sheridan urged the Council to look very closely at the budget because he feels there's a lot of fat in the budget. He pointed out many people are trying to pay their bills and make ends meet.

Charles Woods, 11 Westerly Drive

Commended the Town Manager for the cut he made in the school budget.

Mr. Woods stated his belief people should be able to vote on their own budget, and he feels the Charter should have this provision. He noted when he was on the Budget Advisory Committee for the school system, none of the Committee's suggestions were implemented, and the Board of Education's excuse was that the Town Council gives them what they request. He went on to state his belief someone should really look at the cost of No Child Left Behind. He pointed out there are other towns that refuse to do some of the things that are in the No Child Left Behind program. He feels someone should look at what this program costs the Town and see what can be eliminated. He went on to state that because of the effect that this program has on teaching, there are students who can't compete at the college level since they're not being taught the subjects that students are being taught in other towns or states.

Mr. Woods suggested perhaps they should contract out the school system so they don't have to deal with teachers, but rather with the company that runs everything. He feels someone has to bring the unions back to earth so they start worrying about whether the students get a good education rather than how much money and benefits they get.

Mr. Woods stated the schools will be asking for an increase in utilities. He noted rather than giving all the money they want for utilities, they should be giving them some money for their utilities and retain a fund at the Town so that if the school system's utilities exceed whatever was given them, they can feed into that so that the Town controls the cost.

He stated a lot of people are against audits. He pointed out audits work two ways – if something is being done wrong, it's corrected, however, if something is being done right, it certifies things are being done right.

Rob Stefanik, 12 Montclair Avenue

Stated there will be a Puppy Pride event, and all dogs are welcome. This event is scheduled for May 31<sup>st</sup>. He noted there will be contests throughout the day for dogs and their owners. He stated they're looking for judges for this event and also looking for local businesses to help sponsor this event. He noted more information is available at [www.enfielddogpark.com](http://www.enfielddogpark.com) He stated this event will take place at the Moose Lodge on South Road. He added donations can be made as well.

Mr. Stefanik stated they recently had an event at the Tractor Supply Company and they handed out hand-made treats for dogs and humans and they raised a lot of money for the park. He noted they collected donations for the Enfield Animal Shelter. He stated they also held an event at Jimmy's Pub. He stated they're helping out with the rabies clinic on June 7<sup>th</sup>. He suggested the rabies clinic be held somewhere else other than the Jablonski center since it's rather dirty, i.e., oil spills.

Margaret Jedziniak, 232 Abbe Road

Stated taxpayers deserve a closer look at the teachers' contract. She added her belief the Town Council should also take a closer look at this contract. She noted in the last five years, their benefits have gone up over \$3 million dollars. She pointed out it's the benefits that are burdening the taxpayers. She noted they have 15 days sick leave, five days personal leave, and they also have days off to attend conferences, and this is with full pay. She added some teachers also receive stipends for department chair positions.

Ms. Jedziniak pointed out it's being predicted there will be dropping enrollment in the coming years.

William St. George, 15 Enfield Terrace Ext.

Stated his belief contract performance for actual performance and incentive compensation for professionals does tend to promote competence.

Mr. St. George stated the rent calculation used by the Enfield Housing Authority is a highly secretive process. He noted last year he asked specific questions about how they calculated income on his qualified pension and was told they computed income based on the percentage rate. He stated two times in the past year he specifically asked the Housing Authority if he made withdrawals, would they be counted as income since they were already computing income based on the percentage. He noted another question he asked throughout the year is whether there's a maximum rent, and he was told there is not a maximum rent.

He stated another observation he has had is that the Housing Authority is routinely violating some fundamental rights of the tenants, particularly the right to privacy and due process. He noted he offered to provide his 1099 Form on his pension plan withdrawals, and the Housing Authority refused that and said he needed to give them the whole history over the whole lifetime of the pension plan, along with his deposits and withdrawals. He stated his belief this is very invasive, and their calculation would have been incorrect. He noted in the system of due process, he has a right to present information that proves his innocence.

Mrs. Collins, the Hazardville Section

Stated she's glad to hear the Social Services Department won't be renting space for its offices.

Referring to the Clean Sweep event, Mrs. Collins stated her hope that some cleaning will be done beyond the fence on her property in Powder Hollow.

Charles Woods, 11 Westerly Drive

Questioned the value of nine counselors in the school system.

As concerns the dog park proposal, Mr. Woods questioned whether they'll be able to keep Massachusetts dog owners out of this park. He pointed out Massachusetts dog owners are bringing their pets to Powder Hollow and leaving their messes behind. He noted the Health Department should be involved in approving dog parks.

### **COUNCILMEN COMMUNICATIONS & PETITIONS**

Councilman Mangini encouraged people to remember the Loaves & Fishes and Enfield Food Shelf as they try to help less fortunate people.

Councilman Mangini stated she received several complaints about blight issues in the area of Windsor and Union Streets.

Councilman Mangini referred to home invasions and stated she would like the Police Department to work with the school system to do a seminar on safety for students, as well as for all residents. She noted there have been instances of door-to-door sales, and some of these people have no identification.

Councilman Bosco voiced his appreciation for the recycling signs.

Councilman Bosco requested a large pothole be addressed in the area of Steele Road and Edgewood Road. He noted there's also a problem area in front of 71 Steele Road. He stated there is a stretch of Weymouth Road that needs attention.

Councilman Bosco stated he has been contacted by several people inquiring how they will get rid of their trash barrels.

Councilman Dumont stated she also appreciates the recycling signage.

Councilman Dumont stated she and Chairman Kaupin attended a nice event at the Prudence Crandall School where a plaque was presented in memory of Richard Askin.

Councilman Dumont stated an April 13<sup>th</sup> Leisure Committee meeting has been scheduled to address the issues regarding the proposed dog park. She noted after that meeting, they hope to have an update for the Council.

Councilman Dumont requested an update on the section of Booth Road that leads into Longmeadow.

Councilman Jones requested an update on Scitico Street.

Councilman Jones stated he and Councilmen Dumont and Kaupin attended a meeting at Town Hall regarding underage drinking. He thanked the people involved in putting this meeting together. He noted they talked about the action plan strategies being deployed throughout the community. He stated one was a local media campaign, increased activism and enforcement from the Police Department, community collaboration with the ultimate goal of reducing underage drinking. He noted if people are interested in more information, they can contact The Enfield Together Coalition at 253-6381 or go to the website – [www.enfieldtogether.org](http://www.enfieldtogether.org). He stated at that event they also unveiled their new logo which was created by an Enfield High School student.

Councilman Jones stated Fermi Safe Graduation is hosting a pasta supper fundraiser on Tuesday, April 15<sup>th</sup> between 5:00 and 8:00 p.m. at the Country Diner. He noted tickets are \$10 for adults and \$5.00 for children 18 and under. He stated they're also accepting

donations for the Safe Graduation festivities on graduation night. He noted for more information, people can call Connie Provencher at 741-2415.

Councilman Lee stated recently the Development Services Committee met and this was a continuation of a discussion started about six weeks ago where the components of this group, which involves the Planning Department, the Economic and Community and Development Department, continued to update the Committee on a series of goals that they're working on. He highlighted a few goals as follows:

- Planning for the entire process that goes along with the update to the Plan of Conservation and Development. This should be between a year and a year and a half effort that starts in the next couple months. One of their key sets of tasks also deals with implementing the Council goals as they relate to economic development in particular and the strategies and steps that this Council and the departments will be able to take over in the next year or so.
- The Thompsonville Revitalization Strategy component is getting refreshed. Peter Bryanton and the Revitalization Committee are taking some of the action steps and bringing them up-to-date with a comprehensive set of tasks that different facets of the community can move on.
- Staff is preparing for a meeting with the State Department of Economic and Community Development in the next few weeks, and the following strategy is being developed: address the way Enfield currently receives CDBG funding through the Small Cities Grant based on some of the challenges they have with the more densely populated village areas and the fact that they're working on the whole transit initiative and commuter oriented design. There is feeling within the Town and at Congressman Courtney's level that Enfield might be ready to apply for a different level of CDBG funding through HUD. There has also been an update on the code enforcement effort that was launched last year and how that's getting underway in the next few weeks with both the residential and open space properties on the target list.
- Continue to move forward to identify what it would take to make some of the remaining industrial land in Enfield shovel ready for sale and ultimate development.

Councilman Lee stated he attended last week's Cultural Arts Committee meeting. He shared the following upcoming events:

- The Nifty Fifties Band is presenting a free concert for all ages on Sunday, April 20<sup>th</sup> at the Enfield Senior Center from 2:00 to 4:00 p.m. More information available at 253-6420.



- There will be a trip to West Point on May 3, 2008, departing Enfield Town Hall at 7:30 a.m., returning around 5:00 p.m. This is a \$45 trip. Registration should take place soon since participants have to produce I.D. Contact #: 253-6420.

Councilman Lee stated he had the pleasure of attending the Buzz Robotics fundraising dinner last week. He wished the entire Buzz team the best of luck at the national competition in Atlanta next week.

Councilman Crowley commended the Parks Department for doing a good job on the ball fields.

Councilman Crowley stated there was a recent house fire near his home. He commended Mr. Vindigni for helping four families find shelter.

Councilman Crowley suggested some signage in the area of the EMS station on Enfield Street so that ambulances can exit and enter more smoothly.

Councilman Crowley requested an update on the protective material for the fields.

Councilman Crowley commended the Chief of Police and the Public Safety Director who recently went to Washington, D.C. and got involved in a seminar on school violence. He noted they learned a lot about school violence prevention. He stated the whole Police Department is doing a great job and people in town are really proud of the whole department.

Councilman Nelson questioned whether the dog warden patrols Powder Hollow Park. He noted if not, is the dog warden allowed to patrol a state park to see if people are cleaning up after themselves.

Councilman Nelson stated the condition of Laughlin Road is atrocious.

Councilman Nelson stated everyone needs to take charge of their own rising utility costs, and he asked that all Council members consider this when going through this budget process. He noted they can't use that as an excuse for raising taxes.

Councilman Nelson stated he doesn't believe the Town Council has ever cut the Board of Education's budget. He noted the Board gets an increase every single year, and the Council is just limiting that increase.

Councilman Nelson questioned whether there's any way the Town can limit a resident who comes to the Town for a zone change or building permit, i.e., their taxes have to be

current on the particular property for which they're coming to the Town. He felt this would be a good way to collect back taxes. He requested an opinion on this.

Councilman Nelson stated he met with Eric Ryan from the American Legion/Maciolek Post 154. He noted Mr. Ryan shared a fundraiser ad book, and they're looking for donations. He stated there will be a banquet on May 23<sup>rd</sup>, and the ticket cost is \$25 per person. He noted Mr. Ryan can be contacted at 745-0771 or 841-6090. He highly commended the veterans in this organization for donating a lot of money to Enfield for ambulances. He noted they also donate money toward scholarships.

**MOTION #9742** by Councilman Nelson, seconded by Councilman Ragno to move Items 14 E, H, I, J, K, L, M and N to Miscellaneous.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9742** adopted 11-0-0.

Chairman Kaupin stated he received mail from Nancy Wyman, the Comptroller for the State of Connecticut as concerns the Enhanced Municipal Employees' Health Insurance Plan. He noted he will submit this to the Town Manager. He questioned whether this is something that Enfield can participate in. He stated his understanding towns could realize a 20% savings with this plan.

Chairman Kaupin stated during communications, Mr. St. George brought up the Enfield Housing Authority. He noted the Authority is a different governmental agency and perhaps Mr. St. George came before the Council just to let them know what his experiences are. He pointed out the Housing Authority has a commission of officials which have been appointed by the Town Council, and they can put him in touch with those officials. He encouraged Mr. St. George to use the Town Manager's office if he requires some liaison help.

Chairman Kaupin stated the Council is beginning its budget deliberations. He noted they will be holding a Budget Community Conversation for the first time on Wednesday, April 9, 2008 at 7:00 p.m. at Central Library.

Chairman Kaupin stated there will be a joint meeting with the Board of Education to discuss the proposed budget on April 10<sup>th</sup> at 6:00 p.m. at Central Library.

Chairman Kaupin stated the Public Hearing for the budget has been scheduled for Wednesday, April 30<sup>th</sup> at 7:00 p.m. at the Senior Center on Elm Street.

Chairman Kaupin stated the proposed budget is posted on the Town's website.

Chairman Kaupin stated last week, they had the second Mayor's Advisory Council meeting and about 30 people attended. He noted this was a good dialog and he thanked everyone for participating. He stated one of the questions that came up had to do with No Child Left Behind. He noted Chairman of the Board of Education, Andre Greco, was present and he has already submitted a request into the Superintendent's Office to get information from the school system on the funding the Town receives for this program, and if the Town weren't to take that funding, what would the impact be on the school system. He pointed out there are a few communities that do refuse funding from No Child Left Behind, therefore, they're not held to those standards. He stated when that information does come in, they'll make sure Mr. Woods gets it.

Chairman Kaupin stated about two weeks ago, they held their first Enfield Forum for the Future meeting. He noted this is a combined effort through the Leadership of Greater Hartford, Mass Mutual and the William Casper Graustein Memorial Fund. He noted this brings together leaders from businesses, civic and religious organizations and education and local government. He pointed out they've moved from an initial meeting to the point where they're scheduling sector meetings. He stated over the next month a group of around 30 business leaders will get together to talk about where they'd like to see Enfield in five years. He noted from the first of May to the end of May, the Council will be part of one of these exercises.

#### **TOWN MANAGER REPORT AND COMMUNICATIONS**

As concerns Mr. St. George's comments, Mr. Coppler requested his phone number so they can discuss this matter. He noted he did talk with Scott Bertrand at the Housing Authority about this issue, and they will see what can be done.

Mr. Coppler stated they did hear back from the Hazardville Fire Department and they were in support of the new one-way concept for Scitico Road. He noted he's not sure if they've heard back from the two businesses as yet. He stated they will be moving forward with the 8-24 with Planning and hopefully the Council can make a decision very shortly.

As concerns people getting rid of old trash barrels, Mr. Coppler suggested they turn it upside down next to the tipper barrel, and it will be collected.

Mr. Coppler stated on May 10, 2008, from 8:00 a.m. to 1:00 p.m. at the Moody Road Public Works facility, the Town will be hosting the residential hazardous waste collection.

Mr. Coppler stated the Council has before them the Comprehensive Annual Financial Report. He noted this will also become available for the public. He stated they're trying to get the auditing firm scheduled to come before the Council for this report.

Mr. Vindigni provided an update on the code enforcement team concept they've been working on. He noted for the past month and a half, they've had a work team meeting on a weekly basis. He stated this team consists of representatives from zoning enforcement, building official, fire marshal, the Deputy Police Chief, the Town Attorney, Community Development, Health District, Town Planner and himself. He stated they've been identifying properties where there have been complaints or issues, and they've been contacting property owners about issues and provided them with an opportunity to meet and let them know their conditions are in violation of various aspects of either the blight ordinance, health code, building code or the junk motor vehicle ordinance. He noted in those cases where property owners haven't showed up, a citation letter has been sent. He stated they have addresses in the Thompsonville area that they're focusing on at this time and doing follow up to see if they can first get the owner to respond, but if not, they go forward with enforcement action.

Mr. Vindigni stated they're also looking at trying to prevent, under the State enabling legislation, the approval of a building permit if there are delinquent property taxes.

Mr. Coppler stated if they have to go to court in any of these instances, they want to be sure they've done all the due diligence necessary to be successful and win. He noted they're hoping to address the blight issue across the whole town.

Mr. Coppler stated there are staff members present this evening who have items later on the agenda.

#### **DISCUSSION/RESOLUTION: LEAVE A LEGACY CONNECTICUT**

Ms. Brown stated this is a state-wide public awareness effort and its purpose is to promote charitable giving through wills and estate planning. She noted there is a resolution asking the Town Council to endorse "Leave a Legacy Connecticut" to encourage citizens of Enfield to support charitable organizations. She noted they're hoping that over time this will increase income and support for Social Services that are provided by the Town of Enfield and to help make them more self-supporting. She noted this is run by a non-profit group called The Planned Giving Group. She stated this non-profit group raises its money through private donations and through providing training to people who are professionals in planned giving.

Councilman Mangini stated her belief this is a great program, and she supports it.

Councilman Lee questioned if the program will be exclusively used to solicit donations for the Town of Enfield or any registered non-profit in the community. Ms. Brown stated the information they receive will be very generic. She noted she will be distributing it to encourage contributions to the Town of Enfield, however, someone could take that booklet and be inspired to give to a different charity. She noted they can also put on the brochure that the Town is part of the Leave a Legacy Connecticut, which would directly encourage people to give to the Town.

Councilman Lee questioned how well-defined are the policies or financial controls that currently deal with large gifts or bequests to the Town. Mr. Coppler stated his belief the Finance Department can handle this type of bookkeeping.

Councilman Lee stated he's a little uneasy having a fundraising effort going on through the Town of Enfield. He noted he'd rather see these types of activities isolated within some of the 501C3's that have an independent board of directors where they have their own financial and campaign related goals whereas the operating income of the agency is separate. He stated he would be more comfortable voting on this if he had a clearer understanding about the different ways the Town currently audits or works with the separate non profit ride alongs of agencies.

Councilman Crowley questioned if the Town is capable of handling donations for specific programs, i.e., Dial-A-Ride. Mr. Coppler stated they would set up a special account for that purpose.

Councilman Crowley stated if someone makes a donation, the question arises as to whether that budget will be cut by that amount. Mr. Coppler stated it depends on how the Council wishes to view this.

Councilman Nelson questioned whether there's any literature from other towns. Ms. Brown noted she doesn't have that literature with her, however, that can be provided. She pointed out the information is very general.

Councilman Nelson questioned if there's a contract that has to be signed, and Ms. Brown responded no.

Councilman Ragno stated his belief this is a wonderful opportunity to bring some money into the Town. He commended Ms. Brown for this effort. He stated his belief there shouldn't be a problem to set accounts for this purpose.

Councilman Dumont agreed this is a good opportunity.

Councilman Jones stated he has a problem with the government actively soliciting monies. He referred to non-profits in Enfield, i.e., the Enfield Food Shelf and Loaves & Fishes and stated his concern is that this will contribute to harder times for those organizations.

Councilman Dumont stated her belief the Town isn't really asking for money. She noted people can donate wherever they wish to.

Councilman Kiner stated his belief this is voluntary and he applauds Ms. Brown's efforts.

Chairman Kaupin stated if they move forward with this, he hopes that they would not use the money toward salaries, utilities, or employee benefits. He noted by doing so, it sets the Council up for a tougher situation in the next budget. He stated he'd rather have it focused toward other things, i.e., a scholarship for a child in the Child Development Center or for a new bus for Dial-A-Ride. He noted they could also mention other non-profits in Enfield so that they're providing a complete package. He stated his hope this isn't an "in-your-face sell". He noted if it's not a hard sell and it's more inclusive of the community as a whole, he would like to go in that direction.

Councilman Mangini stated this is just a vehicle that people could choose to use.

#### **TOWN ATTORNEY REPORT AND COMMUNICATIONS**

Attorney Deneen stated he met with the General Government Committee last week, and they're putting together a plan to move forward on some of the delinquent taxes and tax foreclosures. He noted there are a number of other ones they'll be moving on in the near future, and if people wish to be pro-active in reaching out to the Tax Collector, it would probably avoid some of the issues that might come up.

Attorney Deneen stated Attorney Cerratto has made quite a bit of progress on the Meadowlark easements that are being obtained. He noted they'd like to follow up on the remainder of the project so they can get things done.

Attorney Deneen stated they're getting ready to complete the FOI and Ethics training for some of the other groups, and they should have some dates soon.

#### **REPORT OF SPECIAL COMMITTEES OF THE COUNCIL**

Councilman Mangini stated she and Councilman Nelson have been attending the Facilities Committee meetings, and they're looking to have fees for use of all the buildings somewhat uniform and also look at combining the Board of Education and Town facility policies to make them consistent.

Councilman Crowley reported that a window is open at the Higgins building.

**OLD BUSINESS**

**APPOINTMENTS (TOWN COUNCIL)**

**MOTION #9743** by Councilman Nelson, seconded by Councilman Dumont to remove item #9 from the table.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9743** adopted 11-0-0.

**NOMINATION #9744** by Councilman Nelson to appoint Clifford David (D), to the Clean Energy Committee for a two-year term.

**MOTION #9745** by Councilman Mangini, seconded by Councilman Nelson to close nominations.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9745** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared Clifford David appointed to the Clean Energy Committee by a 10-0-0 vote. Councilman Ragno absent at the vote.

All other Town Council and Town Manager appointments remained tabled.

Items C., D., E., F., and G. remained tabled.

**NEW BUSINESS**

**MOTION #9746** by Councilman Dumont, seconded by Councilman Mangini to accept the Consent Agenda.

Request for Transfer of Funds for the Buildings and Grounds Division \$6700  
Enfield Together Coalition, Social Services, \$500

**-copies appended-**

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9746** adopted 10-0-0.

There were no Town Council or Town Manager appointments under New Business.

## **ITEMS FOR DISCUSSION**

### **APPOINTMENTS (TOWN COUNCIL)**

All appointments will appear under New Business on the next Regular Meeting agenda.

Chairman Kaupin requested the Town Manager's office search back for the May 9, 2007 application from Katherine McKinnon for the Revitalization Committee.

There were no Town Manager appointments under Items for Discussion.

Item D. will be addressed at the next meeting.

### **DISCUSSION/RESOLUTION: ACCEPTANCE OF SALERNO DRIVE AND REBECCA DRIVE**

Mr. Giner stated when the project is completed, the Town does its inspection to be sure it's up to Town standards.

Councilman Crowley questioned the work the Town is going to do in that area. Mr. Giner stated the developer did what was required. Councilman Crowley stated he would like to hold off on this until the Town finishes its work.

Councilman Nelson pointed out it wasn't the developer's fault that the wells were contaminated, and it's not the developer installing those water mains. He added his belief the Town doesn't have a leg to stand on legally regarding this. He noted if the Town says the roads are fine, the money should be returned.

Councilman Dumont agreed with Councilman Nelson and added the developer provided the Town with a checklist that seems to be in order, and the taxes are current. She stated the developer is in compliance and she supports the release of the bond.

Mr. Giner stated all the Town is doing right now is accepting the deed to the road.

Councilman Lee questioned if the deed is clear of any issues. Attorney Deneen noted they could run the title again.

Councilman Edgar questioned whether the developer did any test borings before beginning the project. He requested the Town Attorney research this.

Councilman Mangini agreed with Councilman Edgar.



Chairman Kaupin stated this is a development approved by Planning & Zoning. He noted when the development is finished and they pass all their requirements as stipulated by Planning & Zoning, it becomes a public road. He pointed out this is standard operating procedure. He added he does believe they have some outstanding questions on the liability of the developer as to whether there's any tie to the DEP consent from a legal standpoint. He noted he would like these questions answered for the next meeting.

Councilman Ragno agreed with Chairman Kaupin and stated he wants to be sure they're approaching this from an equitable standpoint. He noted he wants to be sure the Town is on good footing.

Councilman Crowley stated he would rather see the problem fixed before taking this on. He noted he does not want to take on this developer's problem.

Councilman Nelson stated four weeks ago, he had an issue signing a consent order to go forward with this water line project. He questioned how come the Town signed a consent order on property they don't own. He feels they put the cart before the horse at that time. He stated that consent order holds no ground, and he doesn't believe the Town has any authority to do anything on that road, especially if it's not being accepted. As concerns the contamination, the developer didn't create the issue since it's from a neighboring property. He stated he does not know how they can fault the developer. He noted it's not the developer making the request for a water line, but rather it's the residents of the community asking for help. He noted the 15% of the bond that's held for another year would address any issues they find after opening up the road.

Councilman Edgar stated as soon as they tear up a road, the drainage is changed. He stated his belief they shouldn't move forward until they hear from the Town Attorney.

Councilman Bosco stated his belief the developer isn't responsible for this.

Councilman Nelson stated his belief blame shouldn't be placed on the Town because the Town isn't in charge of the water, but rather it's the Health District. He noted the Health District comes before the Council for about \$160,000 a year, plus all the fees they charge everyone. He stated if they should go after somebody, it should be the Health District.

Mr. Coppler stated the contamination that resulted in the consent order is not located in the soils where the subdivision is, but rather it's located in the industrial area and it got down to the aquifer. He stated his understanding that early tests didn't show any levels of the particular contaminant they're talking about that resulted in the consent order. He noted the contaminants weren't found until later when the houses started being used and the contamination was pulled toward the homes.

Chairman Kaupin requested answers to the questions raised this evening be provided for the next meeting.

Councilman Edgar requested the Town Attorney do research to learn if the Town has any exposure.

**DISCUSSION/RESOLUTION: ACCEPTANCE OF LAKE DRIVE EXTENSION  
AND OPEN SPACE FOR WOODBROOK ESTATES**

Mr. Giner stated this came to light because there were some taxes overdue on some parcels of land, and everyone was under the assumption this was accepted by the Town. He stated his belief both of these properties owe a minimal amount of taxes.

Councilman Nelson stated he wants to be sure these people aren't held accountable for these back taxes. He stated his belief that issue should be addressed before addressing the road.

Mr. Coppler stated they have to look at the history of this.

Councilman Lee questioned whether Planning & Zoning released the bond, and Mr. Giner responded yes.

Councilman Kiner questioned how this oversight was brought to light ten years later, and how can they prevent this. Mr. Giner stated it was brought to light when it showed up as overdue taxes.

Chairman Kaupin noted answers will be provided for the next meeting.

**DISCUSSION: DRAINAGE AND EROSION ISSUES ON PRIVATE LAND**

Mr. Vindigni stated he contacted CCM today and asked they conduct a survey as to whether other towns have policies on similar situations. He noted they should have information back from CCM the second half of April.

**MISCELLANEOUS**

**RESOLUTION #9747** by Councilman Jones, seconded by Councilman Ragno.

RESOLVED, that the Town Council of the Town of Enfield values the opinions and comments of its constituents; and

WHEREAS, in accordance with Chapter VI, Section 4, of the Enfield Town Charter, any elector or taxpayer may have an opportunity to be heard regarding appropriations for the ensuing fiscal years and for the purpose of being heard on issues of vital community importance and concern; and

WHEREAS, the Town Council shall conduct a public hearing at the Enfield Senior Center, 299 Elm Street, Wednesday, April 30, 2008 at 7:00 p.m.; and

RESOLVED, that the order of business of the 2008-2009 budget hearing be arranged as follows:

1. Presentation of the Town Manager's Budget.
2. The Chairman of the Board of Education highlights Education Budget.
3. Comments from members of the public for the first time.

BE IT FURTHER RESOLVED, that each speaker is requested to register with the Town Clerk his name and address and that no speaker is allowed to speak more than five minutes each successive time the speaker's name is called. Additionally, any speaker who has not registered with the Town Clerk will be allowed to speak only after those who have registered no longer wish to speak.

Upon a ROLL-CALL vote being taken, the Chair declared RESOLUTION #9747 adopted 11-0-0.

MOTION #9748 by Councilman Ragno, seconded by Councilman Lee to approve a three-year lease for police vehicles.

Councilman Nelson noted there was a meeting about the old Crown Victorias used by Town Hall and phasing them out for more fuel efficient cars. He noted these particular vehicles are a step in that direction, but by leasing them, they have nothing at the end of three years. He stated he'd rather buy the vehicles and then give the Police Department credit for those vehicles and the Town assumes those cars to start replacing the fleet. He pointed out if they don't do this, they'll end up buying cars on the Town side, which isn't done right now because they just assume them from the Police Department. He went on to note that the Charter says the Council really shouldn't enter a lease for more than a year.

Mr. Coppler stated the issue with the multi-year lease vs. a single year is that they can't guarantee the Council will fund that lease every year. He noted either the Council can say it's okay to lease for multi-years, or there's a non-appropriation clause that whoever is leasing the vehicles understands that in any given year, the Council may not provide sufficient funding for the continuation of that lease. He stated in this particular case, the

dealership doesn't have an interest in allowing a non-appropriation clause, therefore, the only other option is to have Council approve a multi-year lease. He stated what propagated leases in the past was that there was a great need to update the fleet of the Police Department and the cost to do that in any single year was beyond the ability of the Town of Enfield. As to how they end this cycle, he believes they'd have to appropriate more money up front to start purchasing vehicles rather than leasing them. He stated his belief this can be done over time rather than in a single year so that it's manageable to purchase the vehicles without placing an undue burden on taxpayers.

Councilman Nelson questioned how come they're not starting that now. Mr. Coppler stated the leases have already been prepared in the funding in the current year budget, therefore, to purchase them they'd have to appropriate that money. He stated in this current year's budget, all the police cruisers have been bought, therefore, there's no money within that fund to purchase any additional vehicles.

Councilman Nelson questioned how many miles are they over on the leases they just turned in. Mr. Coppler stated the mileage cap on any of the leases that are coming due are 45,000 miles, and the highest of the three vehicles is 30,469 miles.

Councilman Edgar stated the Finance Director did the proper thing in that she had the contract reviewed by the Town Attorney. He noted the Town Attorney provided a three-page summary, and he feels it should be changed. He stated it appears to him the lessor is refusing to do something. He added one item in the opinion that bothers him is that the Town Attorney stated certain things should be reviewed by the Risk Manager, and there's no report from the Risk Manager.

Attorney Deneen stated the lessor has said they will not make any changes. He noted the two critical things have to do with the term going over three years and specifically Item G. on Page 2. He noted that has to come out because it's making the representation that they are not a municipality, and the Town would be in default.

Mr. Coppler stated the dealership has basically said this is the lease agreement. He noted regardless of what the Risk Manager or Town Attorney has said, the question is whether this agreement will be signed.

Councilman Ragno pointed out the Town set precedent before by approving multi-year leases. He noted he'd rather assume the risk on this lease, rather than impact the Police Department.

Mr. Coppler stated there is one caveat to this, and that is the clause within the agreement that talks about representing themselves as a municipality. He noted this will have to be crossed out.

Councilman Ragno stated he would like to move forward, barring that one paragraph.

Councilman Dumont questioned if it's feasible to move forward with the lease and then exercise the option to purchase later this year. Attorney Deneen stated the lease provides that there's an option to purchase at any time provided the Town isn't in default. Mr. Coppler added the problem with this is that the Town is at the mercy of what the fair market value is, which may not be the same as what a bid would bring for these vehicles.

Councilman Lee stated it seems there's enough here that demonstrates that the vendor hasn't really followed the original bid specifications and he's requesting that the Council do something that's contrary to the Charter. He noted if the lease is submitted with the removal of the paragraph and it's rejected, he believes they should move onto the next bid list.

Chief Sferrazza and Deputy Chief Timmerman joined the discussion.

Chief Sferrazza stated this is exactly the same process that the Town has employed for the last two bid cycles going back to 2002. He noted at that time the Finance Department asked that the Police Department get together with Fleet Maintenance and put the bid package together. He stated that is what was done this time, and the bid went out for three years. He noted that package was sent to Finance and from there it was approved.

Deputy Chief Timmerman stated they had about a dozen bidders.

Councilman Mangini agreed with Councilman Ragno's comments and noted she does not want the Police Department to feel the brunt of this.

Councilman Bosco questioned the possibility of extending the current lease so they can straighten this out. Deputy Chief Timmerman stated they already looked into that, and the present three vehicles have to be turned in by next month. Chief Sferrazza stated they actually ordered three new cars and he believes they're already on the lot.

Councilman Edgar stated his understanding the Police Department has spare vehicles that could be used in the interim, and they could use those until this is straightened out. Chief Sferrazza stated they prefer not to do that, but they could make it happen somehow.

Councilman Nelson pointed out the Town Charter calls for a one-year lease. He noted at this point if the dealership doesn't want to follow the Town's terms, the Town can go someplace else.

Councilmen Ragno and Lee withdrew the motion to approve the three-year lease.

**MOTION #9749** by Councilman Edgar, seconded by Councilman Jones to postpone action on this item for two weeks.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9749** defeated 1-10-0, with Councilman Edgar voting in favor of the motion.

**MOTION #9750** by Councilman Ragno, seconded by Councilman Dumont to table this item.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9750** adopted 11-0-0.

Chairman Kaupin stated he would like to know if the Town Attorney is comfortable striking out the one paragraph. He noted he would like this question addressed. He then apologized to the Police Department, however, this is important enough that it needs attention right away.

**RESOLUTION #9751** by Councilman Mangini, seconded by Councilman Ragno.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	General Fund Transfers Out	\$160,000
FROM:	General Fund Balance	\$160,000

**CERTIFICATION**

I hereby certify the amount of \$160,000 is available from the General Fund Balance as of April 4, 2008.

/s/ Lynn Nenni, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9751** adopted 11-0-0.

**RESOLUTION #9752** by Councilman Mangini, seconded by Councilman Jones.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO: 3100-08722-0739 \$160,000  
FROM: CIP Transfers In \$160,000

**CERTIFICATION**

I hereby certify the amount of \$160,000 is available from the CIP Transfers as of April 4, 2008.

/s/ Lynn Nenni, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9752** adopted 11-0-0.

**RESOLUTION #9753** by Councilman Mangini, seconded by Councilman Lee.

WHEREAS, the Town of Enfield has invested in a Geographical Information System (GIS); and

WHEREAS, the developer/owners of projects receiving land use approval within the Town of Enfield are required to submit plans in an electronic format to the Planning Department; and

WHEREAS, the Town of Enfield wishes to establish requirements for submitters whenever geographic data is required by the Town in a digital format that is consistent and compatible with the Town's GIS system; and

WHEREAS, a Public Hearing has been held on April 7, 2008;

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Town Council does hereby adopt the policies set forth in the "Town of Enfield, CT, Geographic Information Systems, Electronic Submittals Policy" which was the subject of the Public Hearing.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9753** adopted 11-0-0.

**MOTION #9754** by Councilman Nelson, seconded by Councilman Mangini to waive the reading of the resolution.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9754** adopted 11-0-0.

**MOTION #9755** by Councilman Ragno, seconded by Councilman Lee to approve the GIS Ordinance.

GIS Data Cost Schedule Ordinance & GIS Data Distribution Policy  
-copy appended-

**AMENDMENT #1** by Councilman Crowley, seconded by Councilman Mangini to amend the ordinance as follows:

“The costs above are exempt for: Town of Enfield Fire Districts, other state, regional and local government bodies, agencies under contract with the Town of Enfield that require the data to complete their obligation, agencies in which the Town has a written agreement to acquire complete data. Any recipient that is exempt from the cost schedule will still be required to sign a Town of Enfield Geographic Information Systems Distribution Policy.”

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **AMENDMENT #1** adopted 11-0-0.

Upon a **ROLL-CALL** vote being taken, the Chair declared **MOTION #9755** adopted, as amended, by an 11-0-0 vote.

**RESOLUTION #9756** by Councilman Mangini, seconded by Councilman Ragno.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Fermi High School Field Rehab.	\$4,380.12
	Acct. #310-01-2007-3100-8804-450-0	
FROM:	Fermi High School Air Quality Monitoring	\$4,380.12
	Acct. # 310-01-2007-3100-8160-450-0	

**CERTIFICATION**

I hereby certify the amount of \$4,380.12 is available from Account #310-01-2007-3100-8160-450-0 as of March 27, 2008.

/s/ Lynn Nenni, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9756** adopted 10-0-0. Councilman Nelson absent at the vote.

**RESOLUTION #9757** by Councilman Jones, seconded by Councilman Kiner.



RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	3400-8733 Fields Equipment	\$10,000
FROM:	001-8501 School Paving	\$10,000

### **CERTIFICATION**

I hereby certify the amount of \$10,000 is available from Account #100-8501\* as of March 17, 2008. \*s/h/b 001-8501

/s/ Lynn Nenni, Director of Finance

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #9757** adopted 11-0-0.

### **PUBLIC COMMUNICATIONS**

Mrs. Collins, the Hazardville Section

Stated it's still difficult to hear the Council members speak.

Jack Sheridan, 7 Buchanan Road

Commended the Council on the recycling program. He noted he has heard a lot of scuttlebutt about people being aggravated with this whole process, and he believes it's because they haven't been given enough information.

Chairman Kaupin displayed an informational card which is going out to all households.

Mr. Sheridan stated his hope newspapers will publish this information. He noted it should also be stressed to Enfield residents that there will be a cost savings with this program.

### **COUNCILMEN COMMUNICATIONS**

Councilman Lee noted at the last meeting he asked for a rundown of the different expenses that go into the graduation ceremonies. He requested that information be provided.

### **ADJOURNMENT**

**MOTION #9758** by Councilman Jones, seconded by Councilman Lee to adjourn.

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Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #9758** adopted 11-0-0, and the meeting stood adjourned at 10:35 p.m.

Respectfully submitted,

Jeannette Lamontagne  
Secretary to the Council

Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

Appended to minutes of  
April 7, 2008 Regular Town Council Meeting  
See Page 14

ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_

Resolved, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Main. and Build. Supplies: 3400-0614	\$6,700.00
FROM:	Machinery: 3400-0731	\$1,000.00
	Machinery-Schools: 3400-731-70	\$1,700.00
	Furniture: 3400-733	\$1,000.00
	Land & Bldg Services: 3400-335	\$3,000.00

CERTIFICATION

I hereby certify the amount of \$6,700.00 is available from the cumulative Accounts 3400-0731, 3400-731-70, 3400-0733 & 3400-0335 as of February 28, 2008

s/s Lyn Nenni, Director of Finance

Appended to minutes of  
April 7, 2008 Regular Town Council Meeting  
See Page 14

*ENFIELD TOWN COUNCIL*

RESOLUTION NO.

RESOLVED, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

TO:	Youth Services	
	Field Trips	\$250
	Food	\$250

FROM: Youth Service Bureau Misc. Contributions/Donations

\$500

CERTIFICATION

I hereby certify the amount of \$500 is available from Account #0220-01-0040-4500-17050-000-00 as of 12/1/08 .

Lynn Nenni, Director of Finance

Appended to minutes of  
April 7, 2008 Regular Town Council Meeting  
See Page 22

**ENFIELD TOWN COUNCIL**  
**RESOLUTION # \_\_\_\_\_**

**Resolution Regarding the Cost Schedule for the  
Geographical Information System (GIS) Ordinance**

- WHEREAS,** the Town of Enfield has invested in a Geographical Information System(GIS);and
- WHEREAS,** individual companies have asked that the Town provide the data generated by the GIS for their use in business enterprise; and
- WHEREAS,** the Town of Enfield wishes to provide the data generated by the GIS in a manner that is equitable and reduces the financial burden upon the taxpayers of the Town; and
- WHEREAS,** the Connecticut General Statutes, Section 7-148s, provides that Towns, by ordinance, may charge reasonable fees for use of a Town's GIS System; and
- WHEREAS,** a Public Hearing has been held in accordance with the statutory requirements; and
- WHEREAS,** after a review of the Town's costs and other Towns' policies the Council determines that the costs proposed in "Town of Enfield, CT Geographic Information Systems, GIS Data Cost Ordinance" are reasonable;
- NOW, THEREFORE, BE IT RESOLVED** that the Enfield Town Council does hereby adopt by ordinance the cost schedule for GIS data distribution as set forth in a document entitled "Town of Enfield, CT Geographic Information Systems, GIS Data Cost Ordinance" along with the "Town of Enfield, CT, Geographic Information Systems, Geographic Information System Data Distribution Policy."

# **Town Manager Report**

# *Public Works Administration*

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## MEMORANDUM

**To:** Danny O'Connell, Chairman Athletic Fields Building Committee

**From:** Geoff McAlmond, Deputy Director-DPW

**Date:** April 18, 2008

**Subject:** Enfield High School Fields Project – Weekly Report

Atlantic Lining Company (ALCO) continues to move the Enfield High School Athletic Fields project forward.

Through today the following items have been completed this week;

The turf fields' drainage system piping has been completed.

Harrowing of the sub-grade for the eastern two ball fields as recommended by Dr. Dest has been completed.

Installation of the Bleacher foundations, concrete pads, and stone pad has been completed.

Artificial turf field's required additional sub-grade fill, in-place to grade.

Electrical conduit installations began.

Issues encountered;

The existing support columns for the two scoreboards are of insufficient length to meet the specifications; the columns will be cutoff and have extension sections added. The intention is for in-house DPW staff to fabricate the extensions and install them this week.

The infield skin areas of three ball fields were found to have significantly more existing top soil in-place than was indicated on the plans, with no provision in the specifications for removal of additional material within the infields. The contractor was issued a Construction Change Directive (CCD) to remove the excessive topsoil to the sub-soil material level and backfill with Town supplied fill material to sub-grade. Installation of flat drain within the infield areas is required to insure proper area drainage and the contractor will be issued a CCD to do so, these additional expenses will be on a time & material basis.

Contractor work items expected to be in progress week of April 21 thru 25, 2008;

Installation of trenched three phase electrical supply conduit expected to begin.

Eastern section area ball fields, installation of the screened topsoil to grade to begin.

Installation of flagpole and goalposts expected to be completed.

Reinstallation of scoreboards in new locations expected to be completed.

Installation of artificial turf field drainage system continues.

Synthetic Track edge drainage system expected to be completed.

Sub-grading for synthetic track to begin.

**CC:** Athletic Field Building Committee Members

M. Coppler Town Manager, P. Hawkes Director-DPW



**new business**



## TOWN OF ENFIELD

March 13, 2008

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Leave a Legacy Connecticut**

### **Background**

Leave a Legacy is a statewide public awareness effort to promote charitable giving through wills and estate plans. This program encourages people from all walks of life to consider leaving a bequest to their favorite charities, and provides them with information to facilitate the process.

Americans are an extraordinarily generous group of people with more than 72 percent of households making charitable donations. It is estimated that \$10.4 trillion of the net worth in this country will be transferred over the next 15-20 years from one generation to the next, the largest intergenerational wealth transfer in history.

Endorsing Leave a Legacy Connecticut will encourage citizens of Enfield to support charitable organizations that serve the quality of life and make the communities appealing places to live, work and raise families, including the Social Services provided by the Town of Enfield.

Leave a Legacy would provide promotional materials to the Town of Enfield at a nominal cost, and allow us to brand printed materials with their logo.

### **Budget Impact:**

Endorsing Leave a Legacy will increase income and support for social services over time and help programs to become more self-sustaining.

### **Recommendation:**

That the Town of Enfield Town Council approve the Resolution to endorse Leave a Legacy Connecticut.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Pamela Brown", is written over a horizontal line.

Pamela Brown  
Director of Social Services

### **Attachments:**

1. Resolution

# **ENFIELD TOWN COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

## **LEAVE A LEGACY CONNECTICUT**

**RESOLVED**, that the Enfield Town Council hereby endorse “Leave a Legacy Connecticut”, a statewide public awareness effort to promote charitable giving through wills and estate plans.

Date Submitted:  
Submitted by:

**3-13-2008**  
**Social Services Director**



**LEAVE A LEGACY®  
CONNECTICUT**

**NONPROFIT ORGANIZATION  
AND RELIGIOUS ORGANIZATION  
PARTICIPATION FORM**

*June is LEAVE A LEGACY® Connecticut  
Month*

LEAVE A LEGACY® is a statewide public awareness effort to promote charitable giving through wills and estate plans. We encourage people from all walks of life to have a will and consider leaving a bequest to charity, and we provide them with information to facilitate the process.

We need your organization and Board of Directors' support and endorsement to promote the LEAVE A LEGACY® CONNECTICUT initiative. Please help us by participating in at least two of the following ways: (Please check the ways you will participate.)

- ☐ Utilizing the outline and materials provided, make a presentation to our staff, Board and members about LEAVE A LEGACY®.
- ☐ Publish the LEAVE A LEGACY® news article in our organizational newsletter.
- ☐ Reproduce the LEAVE A LEGACY® logo slick in our publications.
- ☐ Distribute LEAVE A LEGACY® brochures to our constituency in person or through a mailing.
- ☐ Develop an organizational policy regarding acceptance of bequests.
- ☐ Speak to a group about charitable giving.

Please complete and return this form to the Planned Giving Group of Connecticut as soon as possible. Materials have been printed in limited quantities. The sooner you respond, the more likely your request will be met and your agency's name included on the list of participating nonprofits.

LEAVE A LEGACY® CONNECTICUT

% Planned Giving Group of Connecticut

77 Rumford Ave., Suite 3B, Waltham, MA 02453

Ph: (781)-647-7004 Fax: (781) 647-7222 Email: [pggct@camihq.com](mailto:pggct@camihq.com) Web: <http://www.leavealegacyct.org>

Organization \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Tel. \_\_\_\_\_ Fax \_\_\_\_\_

E-mail\* \_\_\_\_\_ Website \_\_\_\_\_

\* E-mail address is required to receive monthly electronic updates on LEAVE A LEGACY® activities in your region.

Name and title of contact person \_\_\_\_\_

# **items for discussion**



## TOWN OF ENFIELD

April 9, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Internal Transfer Request**

Councilors:

**Background:**

Recreation has booked field trips for the end of the FY 07/08. Due to the increase in fuel costs, we are being assessed a fuel surcharge. We will need additional funds to cover the increased costs.

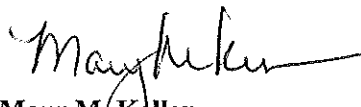
**Budget Impact:**

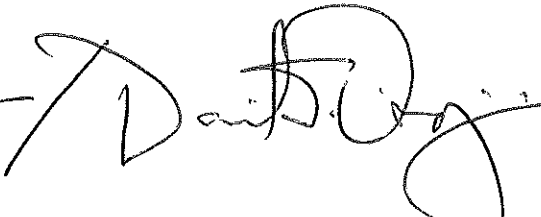
Funds allotted for field trip admissions will be transferred to cover the transportation costs. There are sufficient funds to cover the costs.

**Recommendation:**

That the Enfield Town Council supports the transfer of funds to cover the increased fuel charges.

Respectfully Submitted,

  
Mary M. Keller  
Recreation Supervisor



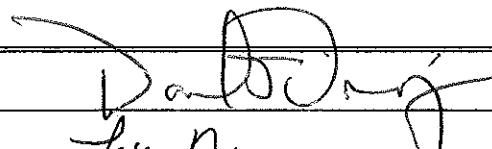


**Attachments:**

1. Resolution.
2. Transfer

TOWN OF ENFIELD  
REQUEST FOR TRANSFER OF FUNDS

TO: Account{s} or Fund		FROM: Account{s} or Fund	
Department of Public Works	\$1,800.00	Department of Public Works	\$1,800.00
Recreation Programming		Recreation Programming	
Transportation		Field Trips	
3625-0510		3625-0324	
<b>TOTAL</b>	<b>\$1,800.00</b>	<b>TOTAL</b>	<b>\$1,800.00</b>

JUSTIFICATION: Due to the increase in fuel costs, the price of the buses for our family field trips has gone up. We will need additional funds to cover the increased costs for this fiscal year.

			DATE
Requested by:		Dept/Agency	4/10/08
Reviewed by:		Director of Finance	4/15/2008
Approved by:		Town Manager	4/16/08

# **ENFIELD TOWN COUNCIL**

## **RESOLUTION NO.**

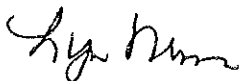
**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO: Recreation Programming  
Transportation 3625-0510  
\$1,800.00**

**FROM: Recreation Programming  
Field Trips 3625-0324  
\$1,800.00**

### **CERTIFICATION**

I hereby certify the amount of \$ 1,800.00 is available from Account  
#3625-0324 as of .



**Lynn Nenni, Director of Finance**





## TOWN OF ENFIELD

**April 1, 2008**

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Supplemental Appropriation Transfer**

Councilors:

**Background:**

The LM/Tarbell Company donated \$250.00 as a memorial donation in the name of Al Davis a former part-time employee for over 40 years with the Enfield Recreation Department. This transfer request is for special events expenses for FY 07-08.

**Budget Impact:**

Every summer the Recreation Department rents games for our Summer Carnival. We would like to use this donation to purchase the games so we no longer have to rent them.

**Recommendation:**

That the Enfield Town Council supports the transfer of funds from this donation to the Recreation Program Administration other supplies account.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mary M. Keller", is written over the printed name.

Mary M. Keller  
Recreation Supervisor

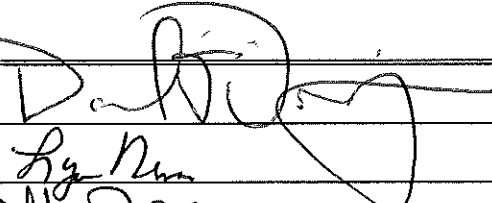
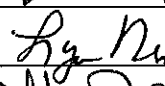
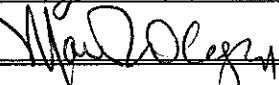
**Attachments:**

1. Resolution.
2. Transfer

TOWN OF ENFIELD  
REQUEST FOR TRANSFER OF FUNDS

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
Recreation Program Administration	\$250.00	Misc. Donations & Contributions	\$250.00
Other Supplies		17050	
3600-0619			
<b>TOTAL</b>	<b>\$250.00</b>	<b>TOTAL</b>	<b>\$250.00</b>

JUSTIFICATION: The Recreation Department will use the supplemental funds for their special events programming for children. We would like to purchase games for the Summer Carnival instead of renting them every year.

		DATE
Requested by: 	Dept/Agency	4/2/08
Reviewed by: 	Director of Finance	4/16/2008
Approved by: 	Town Manager	4/16/08

# ***ENFIELD TOWN COUNCIL***

## **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO: Recreation – Program Administration**

**Other Supplies      \$250.00**

**FROM:      Misc. Donations and Contributions**

**LM/Tarbell, Inc.**

**Memorial Donation in the name of Al Davis**

### **CERTIFICATION**

I hereby certify the amount of \$ 250.00      Is available from Account #  
17050      as of      .



**Lynn Nenni, Director of Finance**



## TOWN OF ENFIELD

April 7, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject:        Transfer of Funds to Overtime account 2100-140**

Councilors:

**Background:**

The Enfield Police Department participated in the State of Connecticut's DUI grant program. This transfer is to reimburse the overtime account.

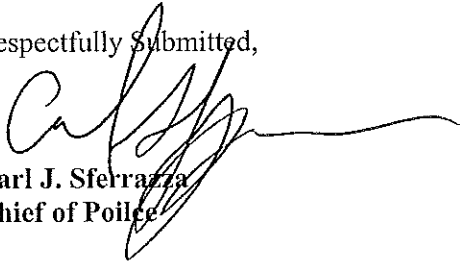
**Budget Impact:**

The reimbursement from the state will cover the cost of the overtime spent on the DUI patrol.

**Recommendation:**

Please transfer the funds.

Respectfully Submitted,

  
Carl J. Sferrazza  
Chief of Police

**Attachments:**

1. Resolution.
2. Request for transfer

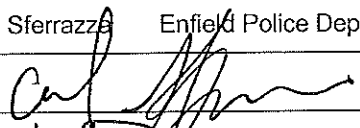
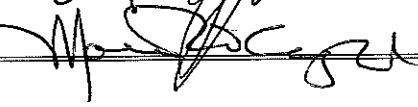
TOWN OF ENFIELD  
REQUEST FOR TRANSFER OF FUNDS

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
2100-140 overtime account	\$13,298.08	100-13990 other state revenue	\$13,298.08
<b>TOTAL</b>	\$13,298.08	<b>TOTAL</b>	\$13,298.08

JUSTIFICATION:

April 7, 2008

The above transfer is to reimburse the police department's overtime account for the participation in the DUI grant.

			DATE
Requested by: Carl Sferrazza	Enfield Police Department	Dept/Agency	4/7/08
Reviewed by:		Director of Finance	4/7/08
Approved by:		Town Manager	4/16/08

# ***ENFIELD TOWN COUNCIL***

## **RESOLUTION NO.**

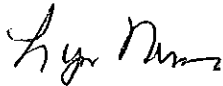
**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO:     2100-140 Overtime Account                      \$13,298.08**

**FROM: 100-13990 Revenue Account                      \$13,298.08**

### **CERTIFICATION**

I hereby certify the amount of \$13,298.08 is available from Account # 100-13990 as of April 7, 2008.



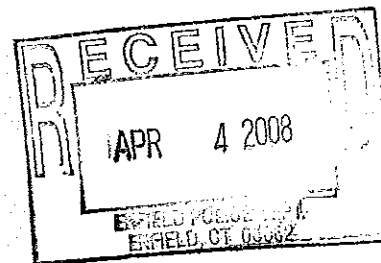
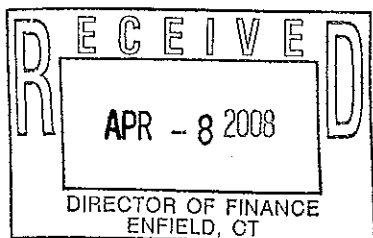
**A. Lynn Nenni, Director of Finance**

State of Connecticut  
Office of the State Comptroller  
Hartford, CT 06106-1775

DOTM1 12186576 0000000049  
ENFIELD POLICE DEPT  
293 ELM ST  
ENFIELD, CT 06082

BU DOTM1  
Agency Name Dept. of Transportation  
Reference Number 12186576  
Payment Date 4/3/2008  
Payment Amount 13,298.08

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Taken	Net Amount
67368	4/1/2008	00220426	13,298.08	0.00	13,298.08
COMPREHENSIVE DUI ENFORCEMENT 2007 / 2008					



If additional information is required, please call Dept. of Transportation at (860)594-2305

**THIS CHECK IS BLUE. THE BACK CONTAINS A STATE SEAL WATERMARK. HOLD AT AN ANGLE TO VERIFY.**

CO-205 (NEW 9-99)

**BUSINESS UNIT** DOTM1  
**AGENCY NAME** DEPT. OF TRANSPORTATION

Office of the State Comptroller  
to the  
State Treasurer

51-44  
119 CT

**PAYMENT AMOUNT**  
THIRTEEN THOUSAND TWO HUNDRED NINETY-EIGHT AND 08 / 100 DOLLARS

**VENDOR CHECK NO.** 12186576

BANK OF AMERICA  
Hartford, CT 06110

**PAY TO THE ORDER OF**  
ENFIELD POLICE DEPT

**Payment Date**  
04/03/2008

**Payment Amount**  
\$13,298.08

NOT VALID UNLESS SIGNED BY BOTH  
STATE COMPTROLLER AND STATE TREASURER

NANCY WYMAN  
COMPTROLLER - STATE OF CONNECTICUT

DENISE L. NAPIER  
TREASURER - STATE OF CONNECTICUT

12186576 011900445 57437888



## TOWN OF ENFIELD

April 7, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject:        Transfer of Funds to Overtime account 2100-140**

Councilors:

**Background:**

This transfer is to reimburse the overtime account for training held by the state for dispatchers.

**Budget Impact:**

The reimbursement from the state will cover the cost of the overtime spent for dispatcher training.

**Recommendation:**

Please transfer the funds.

Respectfully Submitted,

Carl J. Sferrazza  
Chief of Police

**Attachments:**

1. Resolution.
2. Request for transfer



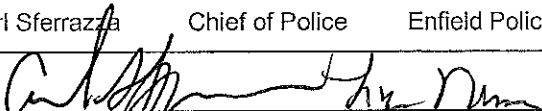
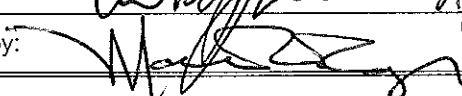
TOWN OF ENFIELD  
REQUEST FOR TRANSFER OF FUNDS

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
2100-140 overtime	\$40.00	100-13990 other state revenue	\$40.00
<b>TOTAL</b>	\$40.00	<b>TOTAL</b>	\$40.00

JUSTIFICATION:

April 7, 2008

The above transfer is to reimburse the police department's overtime account for dispatch training.

					DATE
Requested by:	Carl Sferrazza	Chief of Police	Enfield Police Department	Dept/Agency	April 7, 2008
Reviewed by:				Director of Finance	4/8/2008
Approved by:				Town Manager	4/10/08

# ***ENFIELD TOWN COUNCIL***

## **RESOLUTION NO.**

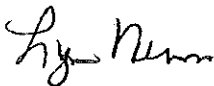
**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO: 2100-140 overtime \$40.00**

**FROM: 100-13990 other state revenue \$40.00**

### **CERTIFICATION**

I hereby certify the amount of \$ 40.00 is available from Account #  
100-13990 as of April 7, 2008 .



**Lynn Nenni, Director of Finance**

State of Connecticut  
Office of the State Comptroller  
Hartford, CT 06106-1775

DPSM1 12159301 0000000049  
ENFIELD POLICE DEPT  
293 ELM ST  
ENFIELD, CT 06082

BU DPSM1  
Agency Name Dept. of Public Safety  
Reference Number 12159301  
Payment Date 3/11/2008  
Payment Amount 40.00

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Taken	Net Amount
07-63 PSAP TRAINING REIMB.	2/19/2008	00070399	40.00	0.00	40.00

RECEIVED

APR - 8 2008

DIRECTOR OF FINANCE  
ENFIELD, CT

RECEIVED

MAR 21 2008

MAR 12 2008

If additional information is required, please call Dept. of Public Safety at (860)685-8110

THIS CHECK IS BLUE. THE BACK CONTAINS A STATE SEAL WATERMARK. HOLD AT AN ANGLE TO VERIFY.

CO-205 (NEW 9-99)

BUSINESS UNIT AGENCY NAME  
DPSM1 DEPT. OF PUBLIC SAFETY

Office of the State Comptroller  
to the  
State Treasurer

51-44  
119 CT

PAYMENT AMOUNT  
FORTY DOLLARS NO CENTS

VENDOR CHECK NO. 12159301

BANK OF AMERICA  
Hartford, CT 06110

PAY TO THE ORDER OF  
ENFIELD POLICE DEPT

Payment Date  
03/11/2008

Payment Amount  
\$40.00

NOT VALID UNLESS SIGNED BY BOTH  
STATE COMPTROLLER AND STATE TREASURER

  
NANCY WYMAN  
COMPTROLLER - STATE OF CONNECTICUT

  
DENISE L. NAPIER  
TREASURER - STATE OF CONNECTICUT

12159301 011900445 57437888



## TOWN OF ENFIELD

April 15, 2008

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Adult Day Center Other Professional Services Transfer**

**Background**

The Adult Day Center has hired additional outside consultants during staff vacancies. These costs were necessary in order for services to continue seamlessly. The corresponding reduction in salaries is being transferred to cover these temporary staffing costs.

**Budget Impact:**

Savings from vacancies are sufficient to cover the cost of the temporary staffing. No additional costs will be incurred by the Town of Enfield.

**Recommendation:**

That the Town of Enfield Town Council approve the transfer from Adult Day Center Full Time Salaries to Adult Day Center Professional Services for temporary staffing.

Respectfully Submitted,



Pamela Brown  
Director of Social Services

**Attachments:**

1. Transfer/Resolution

**TOWN OF ENFIELD**  
**REQUEST FOR TRANSFER OF FUNDS**  
**FY2007-2008**  
**Adult Day Center**

<b>TO:</b> Account{s} or Fund		<b>FROM:</b> Account{s} or Fund	
0220-01-0040-4310-00000-0330-00 Professional Services	\$1,800.00	0220-01-0040-4310-00000-0110-00 Salaries Full Time	\$1,800.00
<b>TOTAL</b>	<b>\$1800.00</b>	<b>TOTAL</b>	<b>\$1,800.00</b>

**JUSTIFICATION:**

The Adult Day Center has hired additional outside consultants during staff vacancies. These costs were necessary in order for services to continue seamlessly. The corresponding reduction in salaries is being transferred to cover these temporary staffing costs.

		DATE
Requested by: <i>Thomas J. For</i>	Dept/Agency	4/10/08
Reviewed by: <i>Bye D...</i>	Director of Finance	4/14/2008
Approved by:	Town Manager	4/16/08

## ***ENFIELD TOWN COUNCIL***

### **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO:           Adult Day Center  
              Other Professional Services  
  
              \$1,800.00**

**FROM:       Adult Day Center  
              Salaries, Full Time  
  
              \$1,800.00**

### **CERTIFICATION**

I hereby certify the amount of \$1,800.00 is available from Account # 0220-01-0040-4310-00000-0110-00 as of April 15, 2008.

  
**Lynn Nenni, Director of Finance**



## TOWN OF ENFIELD

**April 15, 2008**

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Dial-a-Ride Gasoline Transfer**

**Background**

The cost of gasoline has increase from \$2.09 per gallon to \$2.75 per gallon. This request is to cover the additional cost for the remainder of FY 07-08. Dial-a-Ride has been able to reduce the usage of substitutes this fiscal year due to reduced absences.

**Budget Impact:**

The Dial-a-Ride budget is absorb the additional cost of the gasoline for FY 07-08.

**Recommendation:**

That the Town of Enfield Town Council approve the transfer from Dial-a-Ride Substitute Salaries to Dial-a-Ride Gasoline.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Pamela Brown", is written over the printed name.

Pamela Brown  
Director of Social Services

**Attachments:**

1. Transfer/Resolution

**TOWN OF ENFIELD**  
**REQUEST FOR TRANSFER OF FUNDS**  
**FY2007-2008**

<u>TO:</u> Account{s} or Fund		<u>FROM:</u> Account{s} or Fund	
0220-01-0040-4120-00000-0626-00 Gasoline	\$6000.00	0220-01-0040-4120-00000-0132-00 Substitutes	\$6000.00
<b>TOTAL</b>	<b>\$6000.00</b>	<b>TOTAL</b>	<b>\$6000.00</b>

**JUSTIFICATION:**

The cost of gasoline has increase from \$2.09 per gallon to \$2.75 per gallon. This request is to cover the additional cost for the remainder of FY 07-08. Dial-a-Ride has been able to reduce the usage of substitutes this fiscal year.

		DATE
Requested by: <i>Parvula J. Brown</i>	<i>Director of Social Services</i>	<i>4/15/08</i>
Reviewed by: <i>Byron N. Brown</i>	Director of Finance	<i>4/16/2008</i>
Approved by:	Town Manager	<i>4/16/08</i>



## ***ENFIELD TOWN COUNCIL***

### **RESOLUTION NO.**

**RESOLVED**, that in accordance with Chapter VI, Section 8(f) of the Town Charter, the following transfer is hereby made:

**TO:           Dial-A-Ride Gasoline**

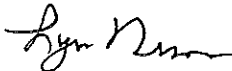
**\$6,000.00**

**FROM:       Dial-A-Ride Substitutes**

**\$6,000.00**

### **CERTIFICATION**

I hereby certify the amount of \$6,000.00 is available from Account # 0220-01-0040-4120-00000-0132-00 as of April 15, 2008.



**Lynn Nenni, Director of Finance**



## TOWN OF ENFIELD

April 16, 2008  
Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject:** MDC Agreement/Household Hazardous Waste

Councilors:

**Background:**

The Metropolitan District, a specially chartered municipal corporation with offices at 555 Main Street, Hartford, Connecticut (the "MDC") has offered the Town of Enfield the opportunity to participate in their regional 2008 Household Hazardous Waste Collection (HHWC) Program.


**Budget Impact:**

Budget funds for Town's participation are appropriate.

**Recommendation:**

Approval of Resolution is recommended.

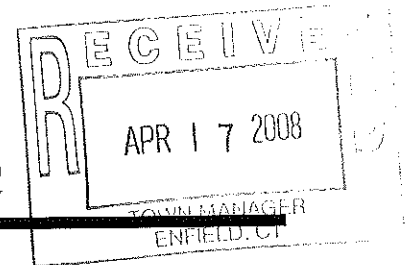
Respectfully Submitted,

  
Piya Hawkes, P.E.  
Director of Public Works

**Attachments:**

1. Resolution

# ***Public Works Administration***



## ***MEMORANDUM***

**To:** Matthew Coppler, Town Manager  
**From:** Piya Hawkes, Director of Public Works  
**Date:** April 16, 2008  
**Subject:** MDC Agreement/Household Hazardous Waste

Attached for your signature is the agreement between the Town and the MDC for the collection and disposal of household hazardous waste material that is dropped off by residents at our facility, or at those in other MDC serviced towns. The agreement is basically the same as in previous years, except for the following:

- The fixed base amount payable to the MDC for their time, set up, coordination, advertising is now \$7,000. The prior year's cost was \$6,000.00.
- The rate charge per participating household is staying the same at \$55.00 per household.
- The "Contractor Set-Up Fee" is \$2,060.00.
- The MDC is again offering to accept the responsibility and liability for providing and managing three water tight containers for the removal and disposal of waste packaging material, cardboard boxes, and other non-hazardous trash generated during the collection day. The fee for this is \$1,015.00.

This service will enable town residents to have numerous opportunities to dispose of these types of materials in the Spring and the Fall at various other locations that are in the program, as there are a total of 19 collection days scheduled for the program. One is in Enfield and the other 18 are in MDC, or other participating towns in the general area. Household hazardous waste will be accepted at any of these as long as residents can show proof of residency such as a driver's license. I therefore recommend approval of the contract which is in the same standard format/language utilized for a number of years. A Council resolution to that effect has been provided.

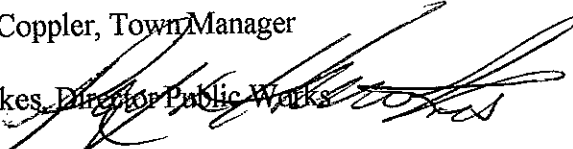
# ***Town of Enfield***

## ***Public Works Administration***

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### **MEMORANDUM**

**To:** Matthew Coppler, Town Manager

**From:** Piya Hawkes, Director Public Works 

**Date:** April 14, 2008

**Subject:** Household Hazardous Waste Contract (HHW)

Transmitted herewith for your information and review is the Household Hazardous Waste Contract between the Town and Metropolitan District (MDC). The tentative HHW date for Enfield is May 10, 2008. It is recommended that you sign and forward the contract back to MDC.

If you have any questions or comments regarding this matter, please do not hesitate to give me a call.

**Cc:** Daniel Vindigni – Assistant Town Manager  
Piya Hawkes – Dir. Public Works  
Kevin Donahue – Solid Waste Superintendent



**The Metropolitan District**

water supply • environmental services • geographic information

March 12, 2008

Mr. Kevin Donahue  
Superintendent of Solid Waste  
Stanley E. Jablonski Complex  
40 Moody Road  
Enfield, CT 06082

Dear Kevin,

The 2008 Agreement between The Metropolitan District (MDC) and the Town of Enfield is enclosed.

As I mentioned at the beginning of last year, the set-up fee for the Non-District collections needs to be increased to keep pace with the increased cost of doing business due to inflation, rising fuel costs, and the cost of replacing our equipment, including the Household Hazardous Waste (HHW) Truck. In 2008 MDC will charge a \$7,000 set-up fee for all Non-District collections.

The MDC went out to bid in September for the operation of the HHW program, as it has to on a regular basis. The contract was once again awarded to Clean Harbors Environmental Services, Inc. (Clean Harbors). The new contract is for two years with an option to extend the contract for three additional years if Clean Harbors keeps performing well. The disposal cost has risen to \$55 per household but that price will be held for the length of the contract. The Clean Harbors set-up fee will be \$2,060 for 2008. This set-up fee will change yearly.

Like last year, Attachment 1 is included so the Town can specify the additional items it will be accepting at the collection and those items it wishes MDC to collect. This form needs to be signed as well as the Agreement. Please note if you do not want MDC to accept small propane tanks or fire extinguishers from your residents every effort will be made to prevent these items from being removed from the residents' cars. However, if the collection is busy our disposal contractor often has to unload boxes of household hazardous waste from the cars without checking for these items. Small propane tanks and fire extinguishers can be accidentally collected because of this. If small propane tanks and fire extinguishers are accidentally collected the Town, if present, will be given the option of disposing the items themselves or allowing MDC to dispose of them at the fees outlined on Attachment 1.

If you have any questions or concerns please contact me at (860) 278-7850 ext. 3454.

Sincerely,

Amy L. Velasquez  
Household Hazardous Waste Coordinator

c: Sally Nyren, Manager of Environment, Health and Safety  
Robert Moore, Chief Administrative Officer

555 Main Street Post Office Box 800 Hartford, Connecticut 06142-0800 telephone: 860-278-7850 fax: 860-724-2679

An Affirmative Action and Equal Opportunity Employer

S:\Environmental Health\ENVIRONMENTAL\Household Haz Waste\Coordinators\MDC Fee Increase 2-20-08.doc

## AGREEMENT

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_ 2008 by and between THE METROPOLITAN DISTRICT, a specially chartered municipal corporation with an office at 555 Main Street, Hartford, Connecticut (the "District") and the TOWN OF ENFIELD, a municipality having its territorial limits in the County of Hartford and State of Connecticut (the "Town").

WHEREAS, the District has instituted a program of collection and disposal of household hazardous waste from residents of its member Towns and Cities (the "Program"); and

WHEREAS, the District enters into a yearly contract ("Contract") with an environmental contractor (the "Contractor") to assist it with the collection and disposal of hazardous waste wherein said Contract(s) provides that said Contractor(s) shall be considered the generator of all such household hazardous waste; and

WHEREAS, the Town has requested that the District extend the Program to include household hazardous waste collection and disposal services to the residents of the Town for a period beginning immediately and ending December 31, 2008;

WHEREAS, the Contract(s) between the District and its Contractor(s) requires the Contractor(s) to maintain appropriate insurance to cover any claims incurred or arising during the term of or as a result of the Contractor's performance under the Contract(s) and payment and performance bonds to protect the District;

WHEREAS, the Town has been named and/or will be named as an additional insured on all applicable policies required by the Contract(s);

WHEREAS, the Contractor(s) has provided and/or will provide the required Certificate of Insurance;

NOW THEREFORE, in consideration of the premises and the agreements contained herein, the District and the Town agree as follows:

1. The Town and its residents and/or taxpayers shall have access to and permission to utilize collection days at District member towns/cities (West Hartford, Bloomfield, Hartford, East Hartford, Wethersfield, Rocky Hill, Windsor and Newington) for the period of this agreement, it being understood and agreed to by the parties that four (4) such collection days shall be in the spring at separate locations and within the member Towns and Cities and six (6) collection days shall be in the fall at locations in the remaining member Towns and Cities. The Town and its residents and/or taxpayers shall also have access and permission to utilize District sponsored collection days at non-member Towns and Cities.
2. The District shall coordinate a day for the collection and disposal of household hazardous waste from residents of the Town (the "Collection Program."). The collection day shall be held on Saturday, May 10, 2008 (the "Collection Day") and shall take place at the Stanley E. Jablonski Complex on 40 Moody Road in Enfield (the "Collection Site"). Residents and/or taxpayers from District member Towns and Cities other participating non-member Towns and Cities shall also have access and permission to utilize the collection day referenced in this Paragraph 2 at the expense of their Town or the District.

3. Except as set forth herein, the District shall be responsible for providing all personnel, equipment and material necessary for the Collection Program and three water-tight containers for removal and disposal of waste packaging material, containers and all other non-hazardous trash generated by the residents and the District's Contractor(s). The District shall be responsible for removing said containers from the Collection Site no later than 8:00 pm on the Collection Day. The Town shall provide a minimum of ten (10) persons (volunteers or employees) who shall assist the District in traffic control at the Collection Site, registration, traffic lane segregation, and information dispersal. The Town shall provide sanitary services (portable latrines if the Collection Site does not have permanent facilities available) for use by the District or its Contractor(s). The Town shall also provide an area protected from the elements for the use as a break area by the District and the Town volunteers/employees. The District shall be responsible for publicizing the Collection Program in the local daily newspaper and in one local paper before the collection day. The District shall make a copy of the ad available to the Town. The Town shall be responsible for providing to its residents information regarding the date and location of the Collection Program and the types of waste that will be accepted for disposal. The District shall, upon the request of the Town, make available to it the materials it has used in the Program in the District's member towns.
4. The Town shall be responsible for obtaining any and all local permits which may be necessary for the operation of the Collection Program at the Collection Site, including all temporary zoning or traffic permits that may be required. The Town shall not be responsible for obtaining any Department of Environmental Protection permits that may be required.
5. Not later than seven (7) days before the Collection Day, the District shall provide to the Town a work plan for the Collection Program and shall confer with the Town regarding the details thereof and the personnel required to effectively run the Collection Program. The work plan shall contain details regarding Collection Site preparation, Collection Day process and post-collection clean-up and restoration.
6. The Collection Program shall be limited solely to the residents of the MDC member and non-member municipalities participating in the Program.
7. Only household hazardous waste shall be accepted. Industrial, business or other hazardous wastes not generally classified as household hazardous wastes, radioactive materials, gas cylinders, (with the exception of propane tanks and fire extinguishers), explosives and ordinance materials and infectious waste shall not be accepted for disposal through the Collection Program. Small businesses classified as Conditionally Exempt Small Quantity Generators (CESQGs) will be accepted by prior appointment, and at the discretion of the Contractor and the District. The Contractor(s) shall have the sole discretion to refuse to accept any items which they believe does not constitute household hazardous waste or which is unidentifiable.
8. The Town shall reimburse the District for all costs incurred by the District in connection with the Collection Program at the following rates:
  - a: a fixed, base amount of \$7,000,
  - b: a rate of \$55.00 per Enfield participating household,
  - c: a contractor set-up fee of \$2,060,

- d: additional disposal costs (if any) as outlined in Attachment 1,
- e: a fee of \$1,015 for the management of water-tight containers, as described in No. 3 above. This price includes two water-tight containers for empty household hazardous waste containers and one for cardboard materials. If additional water-tight containers are required additional charges may apply, and
- f: a rate of \$80.00 per ton the disposal of non-hazardous waste (i.e. empty containers, boxes, etc. If landfill rates increase, this rate will increase accordingly.

In addition, the Town shall reimburse the District for all costs incurred by the District in connection with other household hazardous waste collections sponsored by the District at the rate of \$55.00 per Enfield participating household.

9. Payment shall be made to the District within thirty (30) days of the receipt by the Town of an invoice for the District's costs incurred in connection with the Collection Program. Payments not made within such thirty (30) day period shall accrue the interest at a rate of one and one-half percent (1-1/2%) per month.
10. The Town shall indemnify, hold harmless and defend the District, its officers, employees, agents (excluding its Contractor) and its successors and assigns from and against any and all liability, loss, damage, cost, expense (including, without limitation, reasonable attorneys' and other professionals' fees and expenses), cause of action, suit, claim, demand or judgment of any nature pertaining to or arising out of the performance of the Collection Program, (collectively the "Liabilities"), except to the extent the Liabilities were caused by the District or its Contractor.
11. The District shall indemnify, hold harmless and defend the Town, its officers, employees, agents and its successors and assigns from and against any and all liability, loss, damage, cost, expense (including, without limitation, reasonable attorneys' and other professionals' fees and expenses), cause of action, suit, claim, demand or judgment of any nature pertaining to or arising out of the performance of the Collection Program (collectively, the "Liabilities"), only to the extent the Liabilities were caused by the District (excluding its Contractor).
12. This Agreement shall be construed in accordance with the laws of the State of Connecticut.
13. This Agreement shall not be amended except in writing signed by both parties.
14. This Agreement may not be assigned by the Town without the prior written consent of the District.
15. Any notices required to be given herein shall be sent to the parties at the following addresses:



**DISTRICT**

Sally K. Nyren, Manager of Environment, Health & Safety  
555 Main Street  
P.O. Box 800  
Hartford, CT 06142-0800

**TOWN**

Kevin Donahue, Solid Waste Superintendent  
Stanley E. Jablonski Complex  
40 Moody Road  
Enfield, CT 06082

The District reserves the right to terminate this Agreement upon thirty (30) days written notice in the event the District discontinues the Program.

IN WITNESS WHEREOF the parties hereto have set their respective hands and seals as of the date set below their signatures.

**WITNESSES:**

Mariann Tucker  
Mariann Tucker

Debra McCarthy  
Debra McCarthy

**THE TOWN OF ENFIELD**By: Matthew W. Coppler

Matthew W. Coppler  
Town Manager

Date: 4-14-08**THE METROPOLITAN DISTRICT**

By: \_\_\_\_\_

Charles P. Sheehan  
Its Chief Executive Officer

Date: \_\_\_\_\_

**Approved as to Form and Content**

\_\_\_\_\_  
Christopher R. Stone  
Assistant District Counsel

**ATTACHMENT 1**  
**2008 HOUSEHOLD HAZARDOUS WASTE COLLECTION**  
**ENFIELD**

**Additional Items Accepted By the MDC**

Subject to consent of the Town and payment of the fees set forth below, the MDC will collect the following items at the Town's 2008 household hazardous waste collection. The fees payable to the District set forth below are in addition to, not in lieu of, any other fees otherwise due and payable pursuant to the underlying Agreement. Please initial the line next to the items the Town would like the MDC to accept from the Town residents.

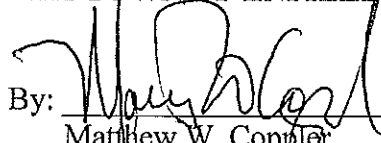
☐ 1-lb Propane Tanks (\$10.00 each)  
☐ 20-lb Propane Tanks (\$20.00 each)  
☐ Fire Extinguishers (\$30.00 each)

**Additional Items Accepted By the Town**

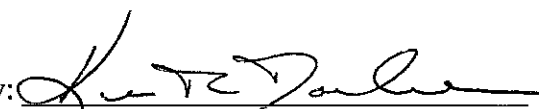
The Town elects to collect the following items at the Town's 2008 household hazardous waste collection, and in doing so shall be responsible for the cost of disposal. Please initial all that apply.

☐ 1-lb Propane Tanks  
☐ 20-lb Propane Tanks  
☐ Fire Extinguishers  
☐ Antifreeze  
☒ Car Batteries  
☒ Waste Oil

**THE TOWN OF ENFIELD**

By:   
Matthew W. Coppler  
Town Manager

Date: 4-14-08

By:   
Kevin Donahue  
Its Solid Waste Superintendent

Date: 4-14-08

ENFIELD TOWN COUNCIL

RESOLUTION NO. \_\_\_\_\_

Resolution Regarding 2008 Household  
Hazardous Waste Collection Program

WHEREAS, the Metropolitan District, a specially chartered municipal corporation with offices at 555 Main Street, Hartford, Connecticut, has offered the Town of Enfield the opportunity to participate in its regional 2008 Household Hazardous Waste Collection (HHWC) program; and

WHEREAS, participating in the Metropolitan District's HHWC program will provide for one Household Hazardous Waste Collection Day within the Town of Enfield and will also permit its residents access to the collection program days held outside the Town of Enfield during calendar year 2008;

THEREFORE, BE IT RESOLVED, the Enfield Town Council hereby authorizes the Town Manager to execute an agreement with the Metropolitan District for the Town to participate in its 2008 Household Hazardous Waste Collection Program.

Date Prepared: April 16, 2008  
Prepared by: Town Manager's Office



## TOWN OF ENFIELD

**April 10, 2008**

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Resolution to Settle Pending Property Tax Appeal  
Abdow Corp. v. Town of Enfield  
Grand List of October 1, 2006**

Councilors:

**Background:**

This tax appeal pertains to the Bickford's Restaurant property at 7 Hazard Avenue. This case was pre-tried in the Tax and Administrative Appeals Court in New Britain on November 27, 2007. Subsequent discussions between the parties took place through March 14, 2008. The proposed settlement is outlined below:

Revaluation FMV	Proposed Settlement	Difference	Tax Reduction FY 07-08	Per Cent Reduction
\$1,332,600	\$1,199,340	\$133,260	\$2,227.57	10%

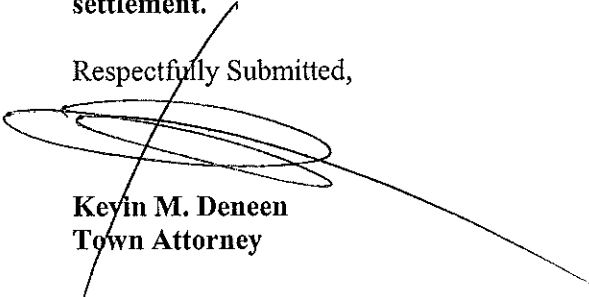
**Budget Impact:**

The plaintiff will receive a refund of \$2,227.57.

**Recommendation:**

It is recommended that the Town Council approve the attached resolution to accept the proposed settlement.

Respectfully Submitted,

  
Kevin M. Deneen  
Town Attorney

**Attachments:**

1. Resolution.

ENFIELD TOWN COUNCIL

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO SETTLE PROPERTY TAX APPEAL

RESOLVED, that the Enfield Town Council does hereby authorize the Town Attorney, Kevin M. Deneen, to settle the outstanding tax assessment appeal:

1. ABDOW CORPORATION v. TOWN OF ENFIELD, Docket Number HHB-CV-07-4014794 S, the fair market value of the property to be \$1,199,340 and assessed value to be \$839,538.

Prepared by: Office to the Town Attorney

Date Prepared: April 10, 2008



## TOWN OF ENFIELD

April 15, 2008

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Connecticut Municipalities 2008 Special Funding Initiative**

Councilors:

**Background:**

The State of Connecticut Department of Social Services, through the Connecticut Municipalities 2008 Special Funding Initiative, offered a grant for \$3,450 for municipalities. This is one time funding to be used to fund the salary of the Neighborhood Services Caseworker.

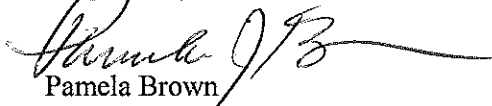
**Budget Impact:**

The Town of Enfield will be awarded \$3,450 toward the existing salary of the Neighborhood Services Caseworker. No matching funds are required and no additional cost to the Town of Enfield.

**Recommendation:**

It is recommended that the Town of Enfield accepts the grant of \$3,540 from the Department of Social Services Connecticut Municipalities 2008 Special Funding Initiative.

Respectfully Submitted,

  
Pamela Brown  
Director of Social Services

**Attachments:**

1. Resolution

# **ENFIELD TOWN COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

## **Connecticut Municipalities 2008 Special Funding Initiative**

RESOLVED, that the **Town Manager, Matthew W. Coppler**, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the State of Connecticut Department of Social Services for the Connecticut Municipalities 2008 Special Funding Initiative and to affix the Corporate Seal.

Date Submitted:  
Submitted by:

**4- 15-08**  
**Social Services Director**



## TOWN OF ENFIELD

**April 15, 2008**

Honorable Member  
Enfield Town Council  
Enfield, Connecticut

**Subject: Connecticut Senior Center 2008 Special Funding Initiative**

Councilors:

**Background:**

The State of Connecticut Department of Social Services, through the Connecticut Senior Centers 2008 Special Funding Initiative, offered a grant for \$3000 for senior centers within municipalities. This is one time funding to be used to develop or enhance an existing senior center program. The Enfield Senior Center proposal was for a needed treadmill. The \$3000 for the treadmill was approved and the award was increased by \$2000 for a total of \$5,000. The revised proposal included a request for two treadmills with the balance paid for through the Friends of the Enfield Senior Center.

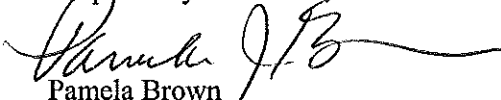
**Budget Impact:**

The Senior Center will be awarded \$5000 towards the purchase of two new treadmills. No matching funds are required and no additional cost to the Town of Enfield.

**Recommendation:**

It is recommended that the Town of Enfield accepts the grant of \$5000 from the Department of Social Services Connecticut Senior Center 2008 Special Funding Initiative.

Respectfully Submitted,

  
Pamela Brown  
Director of Social Services

**Attachments:**

1. Resolution.



# **ENFIELD TOWN COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

## **Connecticut Senior Centers 2008 Special Funding Initiative**

RESOLVED, that the **Town Manager, Matthew W. Coppler**, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the State of Connecticut Department of Social Services for the Connecticut Senior Centers 2008 Special Funding Initiative and to affix the Corporate Seal.

Date Submitted:  
Submitted by:

**4- 15-08**  
**Social Services Director**



## TOWN OF ENFIELD

April 1, 2008

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Connecticut Youth Suicide Prevention Education and Awareness Grant Application**

**Background:**

Youth Services would like to submit an application for a mini-grant from Wheeler Clinic's Connecticut Clearinghouse in collaboration with the Departments of Mental Health and Addiction Services (DMHAS), and the Department of Children and Families (DCF) to fund a youth driven, grassroots education and awareness campaign to raise awareness of mental health issues through a positive community youth development approach. The campaign seeks to increase the capacity of youth to manage their mental health and wellness through education. It will also incorporate findings from the latest available research on how to implement safe/effective suicide prevention awareness campaigns based on risk and protective factors and generate resources to support youth suicide prevention activities. The activities to be included in the mini-grant will include: the Yellow Ribbon Suicide Prevention Program; distribution of youth "Ask for Help" cards; participation in the Out of the Darkness Suicide Prevention Walk; sponsorship of a Community Forum on Adolescent Issues; printing and distribution of youth suicide risk and protective factors information. The Enfield Alliance for Children and Families (Enfield's local youth suicide prevention coalition) will assist in implementing the activities of the grant. The grant will serve youth ages 10 – 18.


**Budget Impact:**

This grant award would be approximately \$4,000 and will fund activities relating to the Youth Suicide Prevention Initiative. There are no additional costs associated with this grant.

**Recommendation:**

That the Town Council approve the submission of the application for the Youth Services Bureau Connecticut Youth Suicide Prevention Education and Awareness Grant Application FY 08-09.

Respectfully Submitted,

  
Pamela Brown,  
Director of Social Services

**Attachments:**

1. Resolution.

# **ENFIELD TOWN COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

## **Connecticut Youth Suicide Prevention Education and Awareness Grant Application**

RESOLVED, that the **Town Manager, Matthew W. Coppler**, is empowered to enter into and amend contractual instruments in the name and on behalf of the Town of Enfield with the Wheeler Clinic Connecticut Clearinghouse for the Connecticut Youth Suicide Prevention Education and Awareness Campaign and to affix the Corporate Seal.

Date Submitted:  
Submitted by:

**4-1-2008**  
**Social Services Director**



# TOWN OF ENFIELD

**April 17, 2008**

Honorable Members  
Enfield Town Council  
Enfield, Connecticut

**Subject: Option to Purchase 33 North River Street  
Intermodal Transit Facility  
Amendment to Option Agreement.**

Councilors:

**Background:**

On March 29, 2006, the Town of Enfield and Dow Mechanical Corporation entered into an Option Agreement for the sale and purchase of 33 North River Street. The Agreement included a twenty-four month option period that expired on March 28, 2008. The Agreement also included a twenty-four month right of first refusal that commenced on March 29, 2008 and is set to expire on March 28, 2010.

On March 3, 2008 the Town Council approved Resolution No. 9705 authorizing the Town Manager to sign an Amendment to the Option Agreement. The proposed Amendment extended the option period to March 28, 2009. In addition, the right of first refusal period was changed to commence on March 29, 2009 and expire on March 28, 2011. However, after subsequent discussions with representatives of Dow Mechanical, it was determined that they did not anticipate that the right of first refusal period would be extended to March 28, 2011. Their intent was that the option period be extended for one additional year (March 29, 2008 – March 28, 2009) and that there would be no change in the expiration date of the right of first refusal period (i.e., it would remain March 28, 2010).

The attached Amendment to the Option Agreement reflects the above-referenced time periods.

**Budget Impact:**

The cost of the option for the additional one-year term will be \$14,800. There is no anticipated cost associated with the revision to the right of first refusal period.

**Recommendation:**

It is recommended that the attached Amendment be approved.

**Attachments:**

1. Resolution.
2. Amendment to Option

✓

**Amendment to Option to Purchase**  
**33 North River Street, Enfield, CT**  
**Between the Town of Enfield and**  
**The Dow Mechanical Corporation**

On March 29, 2006 the Town of Enfield ("Town"), a municipal corporation in the State of Connecticut and The Dow Mechanical Corporation ("Owner"), a Connecticut corporation, entered into an Option Agreement for the purchase and sale of the property at 33 North River Street.

The option period was for two years, March 29, 2006 through March 28, 2008, inclusive. The Town and Owner wish to extend the option period for an additional one-year term which will expire on March 28, 2009, inclusive.

The parties hereto agree to extend the option period of the Option Agreement upon the terms and conditions contained hereinafter.

1. Owner hereby grants to Town the right to purchase the Property from Owner at any time during the period commencing March 29, 2008 and ending on March 28, 2009, inclusive ("Additional Option Period").

2. Upon the execution of this Amendment to the Option Agreement, Town shall pay Owner an option fee of Fourteen Thousand Eight Hundred Dollars (\$14,800) for the Additional Option Period.

3. All other terms and conditions in the Option Agreement dated March 29, 2006 shall remain in full force and effect, except that paragraph 6 of the Option Agreement is amended as follows:

In addition to the purchase rights granted from Owner to Town above, for the period commencing at the end of the Additional Option Period and terminating twelve months thereafter (the "Right of First Refusal Period") Owner agrees not to sell all or any portion of the Property without first giving written notice to Town of its intention to do so. Said notice shall set forth the terms on which Owner has contracted to sell, and the identity of the person or entity to whom the proposed sale is to be made. Owner shall furnish Town with copies of all signed documents of sale. Only bona fide offers of sale are to be presented hereunder. Said notice will be sent by certified mail, return receipt requested. Town will have thirty (30) days after the giving of such notice (the "Election Period") to elect to purchase the premises described in this right of first refusal, upon the terms and conditions set forth in the sale documents signed by Owner and the proposed buyer.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the \_\_\_\_\_ day of \_\_\_\_\_ 2008.

Witnessed by:

TOWN: TOWN OF ENFIELD

\_\_\_\_\_

By: \_\_\_\_\_

Matthew W. Coppler  
Town Manager

STATE OF CONNECTICUT )

) ss: ENFIELD

COUNTY OF HARTFORD )

On this \_\_\_\_\_ day of \_\_\_\_\_ 2008, before me personally appeared Matthew W. Coppler, Town Manager of the TOWN OF ENFIELD, signer and sealer of the foregoing instrument, and acknowledged the same to be in his free act and deed as such and the free act and deed of the TOWN OF ENFIELD.

\_\_\_\_\_  
NOTARY PUBLIC

Commissioner of the Superior Court

My Commission Expires:

Witnessed by:

OWNER: THE DOW MECHANICAL  
CORPORATION

\_\_\_\_\_

By: \_\_\_\_\_

its

\_\_\_\_\_

STATE OF CONNECTICUT)

) ss: ENFIELD

COUNTY OF HARTFORD )

On this \_\_\_\_\_ day of \_\_\_\_\_ 2008, before me personally appeared \_\_\_\_\_,  
\_\_\_\_\_ of The Dow Mechanical Corporation, signer and sealer of the foregoing  
instrument, and acknowledged the same to be in his/her free act and deed as such and the free act  
and deed of The Dow Mechanical Corporation

\_\_\_\_\_  
NOTARY PUBLIC

Commissioner of the Superior Court

My Commission Expires:

SCHEDULE A  
DESCRIPTION OF PROPERTY

**Description of 33 North River Street, Enfield, Connecticut**

A certain piece or parcel of land known as **33 North River Street**, said Parcel is described as follows:

North: by land now or formerly of the heirs o Martin J. Gorman, Mary E. Gorman, William E. Gorman and Jennie A. Griffin;

East: by land now or formerly of the New York, New Haven & Hartford Railroad Company;

South: by the highway known as North River Street; and

West: by the highway known as North River Street.

Reference: Volume 124, Page 151 of the Enfield Land Records.



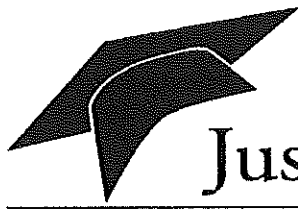
**ENFIELD TOWN COUNCIL**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO APPROVE REVISION TO AMENDMENT TO OPTION  
AGREEMENT FOR 33 NORTH RIVER STREET**

- WHEREAS,** On March 29, 2006 the Town of Enfield and Dow Mechanical Corporation entered into a two-year option agreement for the purchase of Dow Mechanical's property at 33 North River Street; and
- WHEREAS,** The option term expired on March 28, 2008; and
- WHEREAS,** The option agreement included a twenty-four month right of first refusal for the period of March 29, 2008 through March 28, 2010; and
- WHEREAS,** On March 3, 2008 the Town Council, by Resolution No. 9705, approved an amendment to the option agreement, which amendment extended the option term until March 28, 2009; and
- WHEREAS,** The amendment to the option agreement also included a twenty-four month right of first refusal for the period of March 29, 2009 through March 28, 2011; and
- WHEREAS,** The parties wish to revise the amendment to include a twelve month right of first refusal period for the period of March 29, 2009 through March 28, 2010;
- BE IT RESOLVED,** that the Town Manager is authorized to sign the Amendment to Option to Purchase 33 North River Street (attached hereto).

Date Prepared: 4/17/08  
Prepared by: Office of the Town Attorney



# Connecticut Coalition for Justice in Education Funding

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April 14, 2008

To: Hon. Scott Kaupin, Mayor, Town of Enfield  
From: Dianne Kaplan deVries, Ed.D., CCJEF Project Director  
CC: Matthew Coppler, Town Manager, Enfield  
Dr. John Gallacher, Superintendent, Enfield Public Schools  
Andre Greco, Chairman, Enfield Board of Education  
Steve Cassano, CCJEF Executive Director  
Re: School funding update for Enfield

Below are a few key facts pertaining to the state's underfunding of public education in Enfield, all of which should underscore the importance of the Town of Enfield and its Board of Education becoming active members of CCJEF.

- Education Cost Sharing allocations to Enfield increased from \$21.44 million in FY96 to \$24.34 million in FY07 — a 14% increase over the 12 years. However, that increase failed to keep pace with inflation, in real terms representing more than an 14% decrease in your ECS grant over a period in which education costs rose dramatically — due in no small part to increased salaries, health care benefits, and other personnel-related expenditures in an industry where highly qualified people are the key asset; skyrocketing fuel and energy costs; and ever-escalating compliance costs for grossly underfunded state and federal mandates like No Child Left Behind and IDEA.
- Looking at ECS per pupil allocations is far more instructive, since it accounts for the changing numbers of students for which Enfield has fiscal responsibility, a figure that over the past 12 years grew by only some 15 students and was accompanied by a decline of 296 students enrolled in-district. Between FY96 and FY07, the city's ECS per pupil allocations increased from \$3,199 to \$3,624. That actually represents a 26% decrease in per pupil funding over the 12 years, after taking inflation into account.
- Looking back on ECS allocations, it is important to keep in mind that Enfield's ECS grant has been capped 5 of the past 12 years (including the last 3). The cumulative effect of those caps: a net loss of \$3.07 million. Local taxpayers were left to make up that loss of state aid.
- Enfield's ECS allocations are expected to increase to \$27.18 million in the current fiscal year, and to \$28.38 million in FY09. These increases, plus smaller categorical grants, are not expected to boost the state's current 38% share of Net Current Expenditures (operating funds, excluding construction), a state share that has decreased from 53% a decade ago. In fact, while the percentage increases in FY08 and FY09 may appear generous (an estimated 11.7% in FY08 over FY07, and 4.4% in FY09 over FY08), it's probable that the state's share of the district's operating expenses will actually decrease, given the continuing rise in education costs and increasingly needy student body that you serve. The projected two-year increase in your ECS per pupil allocations, at best, will amount to about \$600 per pupil, slightly above the \$500 per pupil floor deemed by school

finance experts to constitute an infusion of resources that could produce a measurable (albeit small) difference in student performance, all other factors being held constant.

- However, key drivers of education needs— and thus costs— in Enfield Public Schools (as in most other urban/urban-ring districts in Connecticut) are not constant. Between FY96 and FY07, the proportion of students receiving free/reduced meals increased from 16.4% to 23.4%, students from homes where English is not the primary language increased somewhat, from 2.6% to 3.1%, and minority enrollment doubled, increasing from 7.2% to 15.5%. The changing nature of your student body and attendant increase in educational disadvantage is another reason why your students and taxpayers deserve to be represented in the *CCJEF v Rell* education adequacy/equity litigation and related legislative and grassroots advocacy efforts.
- Clearly the property tax burden in Enfield is a concern and is greatly impacted by the 65% or so of the local budget that goes to support the schools. Your mill rate, at 23.88, is in below the state median (25 mills) and ranks 97<sup>th</sup>. Yet your equalized mill rate (16.72) ranks 38<sup>th</sup>, among the top quartile statewide — a truer picture of the tax burden, inasmuch as the tow's median household income ranks 127<sup>th</sup> (98% of the state median). OPM's latest data, *Municipal Fiscal Indicators 2002-2006*, also reports that Enfield ranks 29<sup>th</sup> in unemployment and 33<sup>rd</sup> highest for TANF.
- Just how much should the state be contributing to Enfield for the support of its schools? For the state to support a level of educational services that should allow 95% of students to meet state goals in reading and math, the 2005 adequacy cost study conducted by Augenblick, Palaich and Associates (APA) estimated adequacy per resident pupil in Enfield to be \$13,129 in 2003 dollars. In 2007 dollars, the adequacy estimate amounts to \$14,792 per pupil, whereas SDE data show that in FY07, Enfield was spending just \$10,861 per pupil (Net Current Expenditures Per Pupil/NCEP), 109<sup>th</sup> statewide.
- In February 2007, however, APA and CCJEF workgroups modeled improved versions of the ECS formula, basing the foundation and student weights on the APA research rather than political conjecture, adjusting the 2005 foundation level and student weightings to reflect inflation since 2003, and also improving the fairness of how funds are distributed across municipalities, in part, by lessening the reliance on Grand Lists for calculating town wealth. Figures from the model that most closely resembles how the ECS works estimate the 2007 per pupil cost of adequacy for Enfield to be \$15,167. The state's share would amount to some \$60.3 million per year. (Note that the CCJEF adequacy formula adds mild and moderate needs special education students to the formula's need student count and weights them for the marginal costs associated with those two categories of disability and holds the state fiscally responsible for 100% of the marginal costs of severe needs students — i.e., wealth equalization and reimbursement thresholds would not apply. These SPED funding improvements are included in cost estimates shown in this paragraph, along with universal full-day kindergarten and preschool for the town, sufficient funding for a longer school year and afterschool enrichment, and other such best practices aimed at ensuring equal educational opportunity for all students.)
- Finally, please see the attached overview of our appeal to the Connecticut Supreme Court (oral arguments will take place on April 22, with a decision expected in late summer), and check out our recently updated website, [www.ccjef.org](http://www.ccjef.org).

For further information or clarifications, I can be reached at [dkdevries\\_uk@yahoo.com](mailto:dkdevries_uk@yahoo.com) or (860) 461-0320 w / (603) 325-5250 m.



# Connecticut Coalition for Justice in Education Funding

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## **No Right to a Suitable Education? *Appeal Heads to Supreme Court***

Ruling that schoolchildren have no right to a "suitable" education under the Connecticut constitution, Hartford Superior Court Judge Joseph Shortall has dismissed three of the four causes of action in the school finance adequacy and equity lawsuit brought by the Connecticut Coalition for Justice in Education Funding against the state in November 2005.

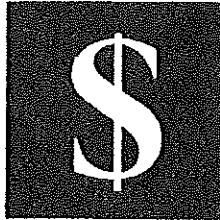
The judge's September 17, 2007 decision was not based on the merits of plaintiffs' three adequacy claims or evidence presented to substantiate those claims, but rather on a narrow reading of the education clause in the state constitution, the prior decisions in Connecticut and a few other states, and a reticence to have the court enter into complicated educational arguments over just what constitutes an adequate education, arguments that he prefers be left to the legislature and other policy makers.

Notwithstanding this initial setback, CCJEF leaders remain resolute that Judge Shortall's decision will not derail their efforts to secure for schoolchildren their rightful day in court and to reform the state's education funding system so as to provide every child with suitable educational opportunities. Accordingly, CCJEF has opted to appeal this decision rather than to proceed to trial on the equity claim that remains. Yet even if the Supreme Court upholds Judge Shortall's decision to strike plaintiffs' adequacy claims, CCJEF can and will proceed to trial on this fourth remaining claim, which alleges that the state is failing to provide Connecticut's schoolchildren with "substantially equal" educational opportunities.

In light of the profound public policy ramifications of this case for schoolchildren, school boards and municipalities, and the state's future workforce and economy, the Connecticut Supreme Court has agreed to hear CCJEF's appeal on an expedited basis. The Yale Law School Education Adequacy Clinic, which represents CCJEF and the named schoolchildren and their parents in this action, filed the appellate brief on December 21, 2007; the state's response was filed on February 21, 2008, followed by the Yale reply on March 11, 2008. Numerous municipal, business, education, and advocacy organizations filed amicus briefs on behalf of plaintiffs/appellants, arguing that the substantive rights of schoolchildren to a quality education are essential to success in the workplace and higher education and to full participation in a democratic society. (These documents are available at [www.ccjef.org](http://www.ccjef.org).) Oral arguments before the Supreme Court are scheduled for April 22, 2008, with a decision expected by late summer.

Despite their disappointment with the trial court's decision, CCJEF members are pleased that the Supreme Court will be hearing the expedited appeal and proudly point to progress they have already made outside the courts. The broad-based coalition of parents, teachers, boards of education, municipalities, and statewide education advocacy organizations, founded in fall 2004, represents communities that serve approximately 40 percent of the state's public school students. In early 2005, CCJEF commissioned an education adequacy cost study, research that the legislature had failed to undertake despite earlier recommendations by the Legislative Program Review and Investigations Committee. CCJEF's subsequent filing of the lawsuit and ongoing advocacy efforts led to the formation of the Governor's Commission on Education Finance in 2006 and substantial increases in education funding passed by the 2007 legislature.

# CCJEF Membership Fees



Municipality membership fees are based on population:

- 100,000 and over = \$20,000
- 75,000 - 99,999 = \$15,000
- 50,000 - 74,999 = \$10,000
- 10,000 – 49,999 = \$5,000
- Under 10,000 = \$2,500
- Associate membership = \$1,500  
(for highly distressed municipalities only)

Others:

- Local boards of education (without town) = \$1,500
- Associations, non-profits, etc. are asked to contribute what they can afford
- Individuals = \$100

**Population  
as of July 1, 2003 \***

1	BRIDGEPORT	139,664	36	WINDSOR	71	WOLCOTT	16,024	106	EAST HADDAM	8,711	141	CHESTER	3,839
2	NEW HAVEN	124,662	37	NEW MILFORD	72	PLAINFIELD	15,174	107	REDDING	8,572	142	WASHINGTON	3,697
3	HARTFORD	124,387	38	WETHERSFIELD	73	COLCHESTER	15,158	108	LITCHFIELD	8,531	143	BARKHAMSTED	3,656
4	STAMFORD	120,107	39	WESTPORT	74	LEDYARD	15,003	109	THOMASTON	7,857	144	BETHLEHEM	3,579
5	WATERBURY	108,130	40	NEWTOWN	75	TOLLAND	14,264	110	WOODSTOCK	7,685	145	NORTH CANAAN	3,375
6	NORWALK	84,170	41	NEW LONDON	76	NORTH BRANFORD	14,228	111	BROOKLYN	7,487	146	STERLING	3,278
7	DANBURY	77,353	42	SOUTH WINDSOR	77	SUFFIELD	14,217	112	OLD LYME	7,483	147	ANDOVER	3,165
8	NEW BRITAIN	71,572	43	FARMINGTON	78	NEW FAIRFIELD	14,179	113	EASTON	7,482	148	SHARON	3,011
9	GREENWICH	61,972	44	RIDGEFIELD	79	ELLINGTON	13,952	114	HADDAM	7,459	149	SPRAGUE	2,989
10	WEST HARTFORD	61,424	45	NORTH HAVEN	80	CLINTON	13,645	115	LEBANON	7,145	150	GOSHEN	2,928
11	BRISTOL	60,722	46	SIMSBURY	81	ORANGE	13,572	116	DURHAM	7,134	151	KENT	2,920
12	MERIDEN	58,962	47	MANSFIELD	82	CROMWELL	13,471	117	ESSEX	6,800	152	VOLUNTOWN	2,598
13	HAMDEN	58,476	48	WINDHAM	83	DERBY	12,593	118	MIDDLEBURY	6,745	153	BOZRAH	2,423
14	FAIRFIELD	58,407	49	WATERTOWN	84	WINDSOR LOCKS	12,256	119	WESTBROOK	6,583	154	MORRIS	2,388
15	MANCHESTER	55,390	50	GUILFORD	85	COVENTRY	12,108	120	NEW HARTFORD	6,548	155	CHAPLIN	2,372
16	MILFORD	53,869	51	DARIEN	86	PLYMOUTH	12,067	121	KILLINGWORTH	6,373	156	ROXBURY	2,279
17	WEST HAVEN	53,004	52	NEW CANAAN	87	STAFFORD	11,743	122	WILLINGTON	6,198	157	LYME	2,094
18	STRAITFORD	50,182	53	BLOOMFIELD	88	EAST HAMPTON	11,660	123	MARLBOROUGH	6,094	158	HARTLAND	2,068
19	EAST HARTFORD	49,596	54	MONTVILLE	89	GRISWOLD	11,087	124	BEACON FALLS	5,524	159	HAMPTON	1,912
20	MIDDLETOWN	46,918	55	MONROE	90	SOMERS	10,870	125	HARWINTON	5,495	160	FRANKLIN	1,906
21	ENFIELD	45,539	56	BERLIN	91	GRANBY	10,869	126	BETHANY	5,331	161	BRIDGEWATER	1,882
22	WALLINGFORD	44,331	57	SOUTHBURY	92	WINCHESTER	10,781	127	COLUMBIA	5,228	162	EASTFORD	1,676
23	SOUTHINGTON	41,397	58	WATERFORD	93	OXFORD	10,729	128	BOLTON	5,199	163	NORFOLK	1,670
24	GROTON	40,020	59	ANSONIA	94	OLD SAYBROOK	10,535	129	NORTH STONINGTON	5,165	164	SCOTLAND	1,640
25	SHELTON	39,121	60	MADISON	95	WESTON	10,239	130	EAST GRANBY	4,977	165	COLEBROOK	1,522
26	NORWICH	36,227	61	BETHEL	96	EAST WINDSOR	10,185	131	CANTERBURY	4,918	166	CORNWALL	1,464
27	TORRINGTON	35,756	62	EAST LYME	97	WOODBURY	9,557	132	PRESTON	4,801	167	WARREN	1,317
28	TRUMBULL	35,013	63	ROCKY HILL	98	CANTON	9,413	133	DEEP RIVER	4,746	168	CANAAN	1,099
29	GLASTONBURY	32,789	64	STONINGTON	99	PORTLAND	9,264	134	MIDDLEFIELD	4,301	169	UNION	735
30	NAUGATUCK	31,700	65	WILTON	100	WOODBIDGE	9,249	135	ASHFORD	4,294			
31	NEWINGTON	29,695	66	PLAINVILLE	101	PROSPECT	9,161	136	LISBON	4,204			
32	VERNON	29,206	67	KILLINGLY	102	THOMPSON	9,157	137	SHERMAN	4,055			
33	CHESHIRE	29,187	68	AVON	103	PUTNAM	9,079	138	SALISBURY	4,033			
34	BRANFORD	29,136	69	SEYMOUR	104	HEBRON	9,047	139	SALEM	4,008			
35	EAST HAVEN	28,710	70	BROOKFIELD	105	BURLINGTON	8,808	140	POMFRET	3,996			
										Total:		3,483,390	

\* Source: State Dept. of  
Public Health

# **water pollution control**





**ENFIELD TOWN COUNCIL**  
**Acting in its official capacity as**  
**WATER POLLUTION CONTROL AUTHORITY**  
**JUNE 4, 2007**

A meeting of the Water Pollution Control Authority was called to order by Chairman Tallarita in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, June 4, 2007. The meeting was called to order at 10:35 p.m.

**ROLL-CALL** – Present were Commissioners Crowley, Edgar, Hilinski, Kaupin, Lee, Mangini, Maxellon, Nelson, Peruta, Ragno and Tallarita. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Daniel Vindigni; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson; Director of Public Works, John Kazmarski

**MINUTES OF PRECEDING MEETING**

**MOTION #6113** by Commissioner Kaupin, seconded by Commissioner Mangini to accept the minutes of the May 7, 2007 meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6113** adopted 11-0-0.

**MOTION #6114** by Commissioner Hilinski, seconded by Commissioner Mangini to waive the reading of the resolution.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6114** adopted 11-0-0.

**RESOLUTION #6115** by Commissioner Kaupin, seconded by Commissioner Ragno.  
Resolution/Agreement: Grease Trap Waiver – Thompsonville Creamery  
-copy appended-

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6115** adopted 11-0-0.

**ADJOURNMENT**


**MOTION #6116** by Commissioner Mangini, seconded by Commissioner Nelson to adjourn.

RECEIVED FOR RECORD 11 Jun 2007 @  
ATTEST *Suzanne Olechnicki* 5:07 P.M.  
Town Clerk

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6116** adopted 11-0-0, and the meeting stood adjourned at 10:36 p.m.

Respectfully submitted,

  
Jeannette Lamontagne  
Secretary to the Council

  
Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

## **ENFIELD WATER POLLUTION CONTROL AUTHORITY**

### **RESOLUTION NO.**

**WHEREAS,** the office of the Director of Public Works has received a request for a waiver of the external grease interceptor requirement from Sean Gondarowski, representing Thompsonville Creamery, 40 High Street; and

**WHEREAS,** in lieu of the external grease trap, internal components have been proposed using best available control technology (BACT); and

**WHEREAS,** technical data from the manufacturer has been received confirming the selection of the internal components and compliance with the technical provisions of Section 8-32; and

**WHEREAS,** the reports of both the Director of the Public Works Department and the Director of the Health District recommending the granting of the waiver have been issued.

**THEREFORE, BE IT RESOLVED,** the Enfield Water Pollution Control Authority does hereby approve a waiver of the external grease trap requirement for Sean Gondarowski, representing Thompsonville Creamery, 40 High Street, providing internal components are installed in compliance with the recommendations of the manufacturers representative, as approved by both the Director of Public Works Department and the Director of the Health District, and further compliance with all other conditions of Town Code Section 8-32 which will be evidenced by the execution of a Letter of Agreement, a copy of which is appended.

# THOMPSONVILLE CREAMERY

## LETTER OF AGREEMENT

I understand that a waiver of the external grease interceptor requirement has been granted to me, for Thompsonville Creamery establishment located at 40 High Street, pursuant to Town Council Resolution No.     and that such waiver is subject to the following conditions:

1. The waiver is valid only for Thompsonville Creamery establishment located at 40 High Street and is non-transferable.
2. Notice of any proposed change in use, menu, or ownership shall be submitted to the Office of Director of Public Works and the North Central Health District for compliance evaluation to this waiver. The notice shall be submitted within thirty (30) calendar days of such proposed change.
3. The establishment shall remain in full compliance with the requirements of the North Central Health District.
4. A copy of a current written agreement for the minimum quarterly cleaning and the maintenance of the grease interceptor shall be maintained on file with the Office of the Director of Public Works and the North Central Health District.
5. One or more interior grease interceptors of the size and type complying with the Town Code, Section 86-136 will be installed.
6. The installation of the grease interceptors will be subject to inspection and approval by the Superintendent of the Water Pollution Control Authority.
7. Application for the proper permits from the office of the Enfield Building Official, whose representatives shall be allowed to conduct any necessary inspections, will be made.
8. Failure to remain in compliance with these conditions or any provision of Section 86-136 shall automatically result in revocation of the waiver and any permit for operation of a restaurant or food service establishment.

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Sean Gondarowski  
Signature of Proprietor of Thompsonville Creamery

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Jeff Foss  
Signature of Owner, Indicating Consent to Installation

**ENFIELD WATER POLLUTION CONTROL AUTHORITY**  
**RESOLUTION NO. \_\_\_\_\_**

**Resolution Setting a Public Hearing Regarding Proposed Sewer Use Charge Rate  
for 2008-2009 Billing**

**RESOLVED,**      THAT IN ACCORDANCE WITH Chapter 103, Section 7-255 of the Connecticut General statutes, the Enfield Sewer Authority shall hold a public hearing on May 5, 2008 at 6:50 P.M. to hear comments on properties affected by the proposed sewer use charge rate for the 2008-2009 billing. The rate has been proposed at \$1.50 per thousand gallons of waste water treated.

Date Prepared:      April 17, 2008  
Prepared by:      Town Manager's Office